

**AGENDA BRIEFING AND WORK SESSION MEETING
FEBRUARY 6, 2023
MINUTES**

The Rural Hall Town Council held their agenda briefing and workshop meeting on February 6, 2023, at 3:00 PM in Town Hall Council Chambers. The following members were present: Mayor Timothy M. Flinchum - presiding; Mayor Pro Tem Susan H. Gordon; Councilman Terry M. Bennett; Councilman Eddie Horn; Councilwoman Janet M. Carithers; Interim Town Manager Ron Niland; Interim Finance Director Homer Dearmin; Public Works Director Jason Hill; Fire Chief Mike Simone; LPA Supervisor Dawn Tysor; and Town Clerk Lynette E. Hendrick.

The Pledge of Allegiance to the flag was led by Town Clerk Lynette E. Hendrick.

A moment of silence was held.

Adoption of Amended Agenda:

Councilman Terry Bennett made the motion, seconded by Mayor Pro Tem Susan Gordon to adopt the agenda. The motion passed unanimously.

Announcements and Meeting Updates:

Concert at the Hall May 6, 2023, Kids in America 80's Band

Unfinished Business

Interim Manager Ron Niland recommended to the Council to remove the personnel policy review from this agenda and future agendas. He asked the Council to review the personnel policy in their own time and if they had anything they would like to discuss let staff know.

Fire Chief Mike Simone stated the RFQ process for the new Fire Station has been completed and his recommendation to the Council is Bobbitt Construction Co. Bobbitt Construction Company will be at the Monday February 13 Council Meeting to present to the Council.

New Business/ Items of Discussion:

Public Works Director Jason Hill stated the contract has been signed with Duke Energy to update the poles and lighting for the parking lot.

Interim Manager Ron Niland recommended to the Council we add the paving of the parking lot at the LPA to 2023-2024 Budget. LPA Director Dawn Tysor mentioned they would like to have a back entrance for safety purposes. Interim Manager Ron Niland stated all of this could be budgeted as a Capital Project.

Councilwoman Janet Carithers recommended the Town have an Easter event this year. Public Works Director Jason Hill has already contacted Zac (the pilot with the helicopter) to see if he was available April 7. Staff will be sending out letters to local organizations to see if anyone wants to partner with Rural Hall on this event. The date for this event was set for Friday, April 7th, and Saturday April 8th for a back-up date.

Interim Manager Ron Niland stated the price for the Town's usual fireworks show using the same company as the previous years has increased. There was a discussion regarding the 4th of July Fireworks Event and if the Council wanted to have this event this year. Interim Finance Director Homer Dearmin had a few other fireworks companies we could reach out to obtain a quote from. Interim Manager Ron Niland requested the ok from the council for staff to plan this event within

the approved amount of \$13,000.00 which will come out of next year's budget. The Council agreed to allow staff to plan this event.

Interim Manager Ron Niland stated we need to get the 50th Anniversary committee organized and begin to plan this event that will take place in 2024. Councilwoman Janet Carithers was appointed by the Council to head up this committee. Interim Manager Ron Niland requested the list of names be brought to the Council on Monday February 13, meeting to finalize this committee.

Councilwoman Janet Carithers made the motion, seconded by Councilman Eddie Horn to add the Interim Finance Director to the Towns financial accounts and list him on the signature card as a signer of checks. The motion passed unanimously.

Interim Manager Ron Niland requested authorization from the Council to designate ARP funds as revenue replacement so that only one report is needed to the State for the use of these funds. The council authorized the transferring of the ARP funds.

Board Questions/Comments:

Councilman Terry Bennett, Mayor Pro Tem Susan Gordan, and Councilwoman Janet Carithers along with Mayor Timothy Flinchum were very impressed with how smooth this meeting went and were very thankful to the public for continuing to come to the meetings and staff for their hard work through this difficult transition.

Councilman Eddie Horn made the motion to adjourn at 3:43 PM.

Lynette E. Hendrick
Town Clerk