

MINUTES

The Rural Hall Town Council held a Special Meeting for a Work Session with Consultant Ron Niland on September 27, 2022, at 5:00 PM at Rural Hall Fire Station. The following members were present: Mayor Timothy M. Flinchum; Mayor Pro Tem Susan H. Gordon; Councilman Terry M. Bennett; Councilman Eddie Horn; Councilwoman Janet M. Carithers; Town Manager Misty A. Meadows; and Town Clerk Lynette Hendrick.

The purpose of this work session was with consultant Ron Niland to go over rules and regulations for Rural Hall council meetings, agendas, and conduction of business.

The council agreed to keep the meeting schedule the same. The first Monday of each month at 3:00 pm will be a work session and the second Monday at 7:00 pm will be a regular meeting.

Items to be placed on the agenda will be sent to the town clerk by Thursday at noon. If there is an emergency item to be placed on the agenda, the council will vote to place it on the agenda the night of the meeting.

There will be no action/votes made at the agenda briefing/work session meeting, only discussion of items. If the items require a vote, they will be placed on the regular meeting agenda for council action.

The council agreed that the public comment period will be at the beginning of the 7:00 pm regular meeting. They would like to see some changes be made in the public comment procedures. These changes will be discussed in detail at the October agenda briefing/work session.

The council discussed approving minutes if there is a disagreement or discrepancy in the minutes. The clerk will listen to the recording and invite the councilmember to listen and add a statement to the minutes as a correction.

Ron Niland stated agendas are not required to be put on the website. The meeting schedule being on the website meets the NCGS requirements.

Staff participation at council meetings will go through the Town Manager. The department heads will send the manager a monthly report and the manager will make the presentation and answer questions at the agenda briefing as needed. If at any time the manager feels a need for the department head to attend a meeting, she will let them know.

The council wants to add a "Board & Staff Comments/Questions" section to the end of the agenda to give council and staff time to express any concerns or comments to public. The manager will always try to end the meeting with a positive comment.