

**Town of Rural Hall  
Regular Council Meeting  
December 9, 2024 7:00 PM**



**Meeting called to order by Mayor Terry Bennett**

**Pledge of Allegiance led by Town Clerk – Lynette Hendrick**

\*Please remain standing for a moment of silence

**Announcements:**

- Christmas Holiday Observance December 24-26 offices closed
- New Years 2025 January 1<sup>st</sup> 2025 – offices closed

**Recognition of Fire Department Awards for 2024**

- Rookie of the Year – Lukus Sunday
- Fire Fighter of the Year – Joshua Kiger
- Fire Officer of the Year- Scott Castle

**Introduction of New LPA Employee**

- Perla Reyes

**Adjustments or Adoption of Agenda**

**Mayor's Comments**

**Public Comment**

This agenda item is included to allow input to the Town Council from any citizen who wishes to address the Council without requesting to be on the agenda. Those who wish to address the Council are requested to sign up before the meeting and provide their name, address, including city/county of residence and topic. A speaker will be allowed for up to 6 minutes to speak. The Council will only listen and not respond but may decide to place a topic on a future agenda.

**Consent Agenda (Attachment 1)**

- Approval of Minutes from November 12, 2024 Regular Council Meeting.

**New Business/Items of Discussion**

- 2025 Town Council Meeting Schedule (Attachment 2)
- Personnel Policy Amendment (Attachment 3)
- Budget Amendment FY 2024-2025 (Attachment 4)
- Policy Prohibiting Viewing or Saving Pornography on Town Government Networks and Devices (Attachment 5)
- Luminary Project Planning
- Community Policing / Woodbriar Apartments Update

**Department Reports (Attachment 6)**

**Council Member Comments**

**Adjourn**

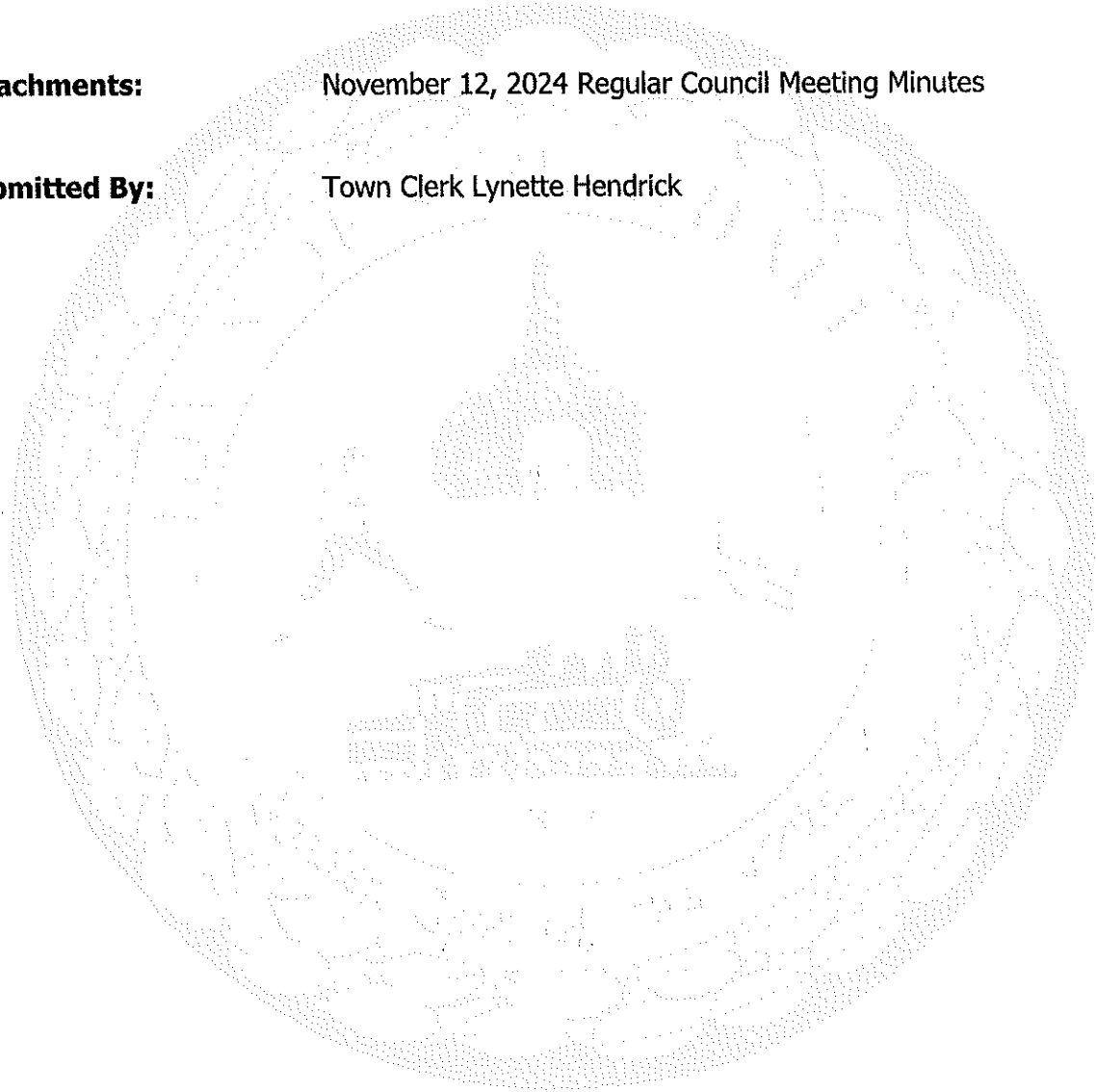
**Attachment 1**

**Subject:** Council Meeting Minutes

**Action Required:** Approved Minutes

**Attachments:** November 12, 2024 Regular Council Meeting Minutes

**Submitted By:** Town Clerk Lynette Hendrick



**REGULAR COUNCIL MEETING  
NOVEMBER 12, 2024  
MINUTES**

The Rural Hall Town Council held their regular council meeting on November 12, 2024, at 7:00 PM in the Town Hall Council Chambers. The following members were present: Mayor Terry M. Bennett - presiding; Mayor Pro Tem Eddie Horn; Councilman Mark Lane; Councilman Michael Woodcock; Councilwoman Anita Ring; Town Attorney Hugh Campbell; Town Manager Homer Dearmin; Town Clerk Lynette Hendrick; PIO Alston Brown; Fire Chief Mike Simone; and Public Works Director Jason Hill.

The Pledge of Allegiance to the flag was led by one of our Town Veterans AC Reynolds

A moment of silence was held.

**Mayor Terry Bennett read the announcements listed on the agenda:**

- Thanksgiving Holidays Observance November 28, 29 offices closed
- Christmas Tree Lighting December 5, 6:00 PM
- Christmas Parade December 8, 2:30 PM
- Christmas Holiday Observance December 25-27 offices closed
- Luminary Project December 14, 2024

Mayor Terry Bennett made a recommendation to amend the agenda by adding a Closed Session per NCGS 143-318.11.(a).6 relation to personnel, and the Town's Spectrum Contract to the new business section. Councilman Michael Woodcock made the motion seconded by Councilman Mark Lane to approve the amended agenda; motion passed unanimously.

**Mayor's Comments**

Mayor Terry Bennett read an email he received from IIMC regarding Lynette E. Hendrick's CMC Certification.

**Public Comment Period**

Susan Gordon – 7430 Broad Street signed up to speak with her topic being Stop Light at Highway 65 and Broad St..

**Consent Agenda**

Mayor Pro Tem Eddie Horn made a correction to the October 14 minutes (typo Mayor was put beside Eddie's name when it should have been Mayor Pro Tem) Mayor Pro Tem Eddie Horn then made the motion, seconded by Councilwoman Anita Ring to adopt the consent agenda approving the October 14, 2024 Regular Council Meeting minutes. Motion passed unanimously.

**New Business**

Councilman Michael Woodcock made the motion, seconded by Councilman Mark Lane to enter closed session per NCGS143-318.11 (a).6 relating to personnel. Motion passed unanimously.

Mayor Terry Bennett called the regular council meeting back to order at 7:27 pm.

PIO Alston Brown gave an overview of the Town's Spectrum contract. With this new contract the Town will be saving \$123.00 per month. Mayor Pro Tem Eddie Horn made the motion, seconded by Councilwoman Anita Ring to approve the Town's Spectrum contract for 36 months. Motion passed unanimously.

Fire Captain Mike Simone and Manager Homer Dearmin spoke briefly about the construction of the Fire Station and then introduced Brian Griffith with Bobbitt Construction. Brian stated the steel will be going up over the next week. He would like to schedule a walk through with the Council and staff. Brian stated they are still on schedule for opening in July 2025.

Town Manager Homer Dearmin mentioned Fire Engineer Chris Nowlin has written a letter requesting a change in the Town's Personnel Policy, Article VII Leave Policies, Section 1 Holiday Leave. The Council discussed the proposed policy and Councilman Michael Woodcock stated he would like to see this item tabled for more discussion. Councilman Michael Woodcock made the motion, seconded by Mayor Pro Tem Eddie Horn; motion passed unanimously.

PIO Alston Brown recommended the Council approve and authorize Mayor Terry Bennett to sign the PARTF Contract. Councilman Mark Lane made the motion, seconded by Mayor Pro Tem Eddie Horn to approve the contract and authorize Mayor Terry Bennett to sign. Motion passed unanimously.

Town Manager Homer Dearmin made the recommendation to appoint Councilwoman Anita Ring as the alternate to represent the Town on the MPO'S Transportation Advisory Committee and himself as the alternate to represent the Town on the Technical Coordinating Committee. Councilman Mark Lane made the motion, seconded by Councilman Michael Woodcock; motion passed unanimously.

PIO Alston Brown announced December 14<sup>th</sup> at dusk is the date we will be lighting up Rural Hall, Broad Street with luminaries. The committee has set a goal of \$5000.00 to raise for the Ronald McDonald House.

Corporal Michael Collins announced the call volume continues to decrease in the Woodbriar Apartment Complex.

#### **Department Reports**

Town Manager Homer Dearmin stated the department reports are included in the agenda for Council to review.

PIO Alston Brown mentioned there was a box in the lobby from the Marine Corps League to receive donations for Toys for Tots. These gifts go directly to providing toys, books and gifts to disadvantaged children.

#### **Council Members Comments**

Mayor Terry Bennett and Council members thanked the public for attending the meeting and staff for their hard work.

Mayor Pro Tem Eddie Horn made the motion, seconded by Councilwoman Anita Ring to adjourn the meeting at 8:11 PM.

Lynette E. Hendrick  
Town Clerk

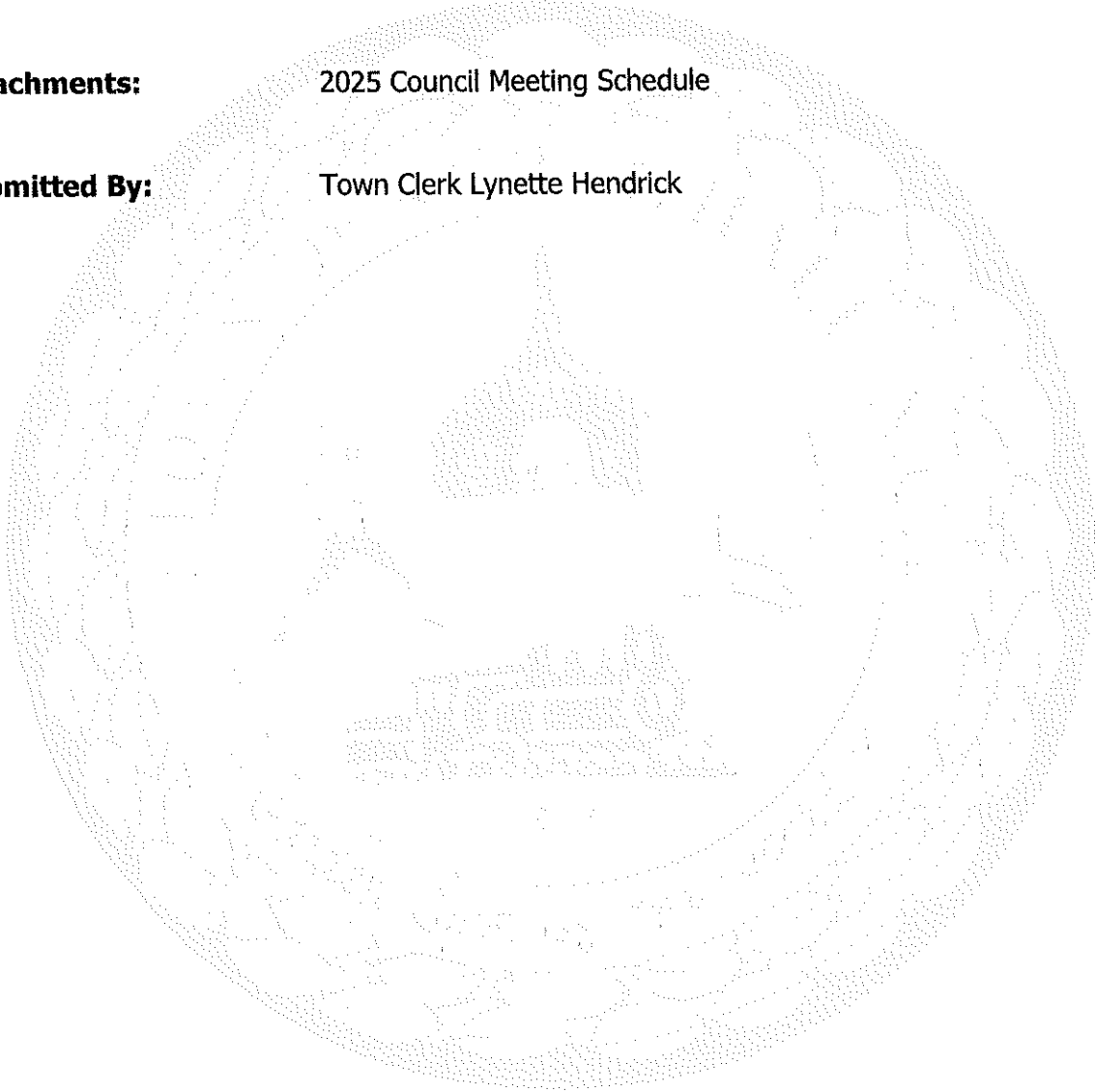
## **Attachment 2**

**Subject:** 2025 Council Meeting Schedule

**Action Required:** Approval of Schedule

**Attachments:** 2025 Council Meeting Schedule

**Submitted By:** Town Clerk Lynette Hendrick



**Town of Rural Hall**  
**423 Bethania-Rural Hall Road**  
**2025 Town Council Meeting Schedule**

<u>Meeting Date</u>	<u>Day</u>	<u>Time</u>	<u>Meeting Type</u>	<u>Location</u>	<u>Notes</u>
January 13, 2025	Monday	7:00 PM	Regular Meeting	Council Chambers	
February 10, 2025	Monday	7:00 PM	Regular Meeting	Council Chambers	
March 10, 2024	Monday	2:00 PM	Budget Retreat	Council Chambers	
March 10, 2054	Monday	7:00 PM	Regular Meeting	Council Chambers	
April 14, 2025	Monday	7:00 PM	Regular Meeting	Council Chambers	
May 12, 2025	Monday	7:00 PM	Regular Meeting	Council Chambers	
June 9, 2025	Monday	7:00 PM	Regular Meeting	Council Chambers	
July 14, 2025	Monday	7:00 PM	Regular Meeting	Council Chambers	
August 11, 2025	Monday	7:00 PM	Regular Meeting	Council Chambers	
September 8, 2025	Monday	7:00 PM	Regular Meeting	Council Chambers	
October 13, 2025	Monday	7:00 PM	Regular Meeting	Council Chambers	
November 10, 2025	Monday	7:00 PM	Regular Meeting	Council Chambers	
December 8, 2025	Monday	7:00 PM	Regular Meeting	Council Chambers	

### **Attachment 3**

**Subject:** Personnel Policy Amendment

**Action Requested:** Review proposal to amend the Town of Rural Hall's Personnel Policy submitted by Engineer Chris Nowlin on behalf of Fire Department Employees

**Attachments:** Memo from Engineer Chris Nowlin  
Current Wording of Article VII – Leave Policies  
Proposed Personnel Policy Amendment

**Submitted By:** Homer T. Dearmin, Town Manager

#### **Introduction and Background**

Under the present Town of Rural Hall Personnel Policy, Rural Hall firefighters lose most of their accrued holiday time at the end of the fiscal year on June 30. In order to alleviate this, our firefighters are proposing an amendment to the personnel policy that would allow them to accrue this time with a maximum of 180 hours per year, with the balance being rolled into sick leave. An employee would forfeit this time at separation, or could have it rolled into sick leave for creditable service at retirement.

This proposal has been taken back to the full-time firefighters for review following the November 12, 2024 Council Meeting, and their recommendation is that Council adopt the proposal as presented.

#### **Recommendation:**

Adopt proposed revision to Town of Rural Hall Personnel Policy.

# *Town of Rural Hall*

## **FIRE DEPARTMENT**

October 31, 2024

Town Manager Homer Dearmin

I am requesting a policy change/review of the personnel policy. The section is Article VII. Leave Policies. Specifically, Section 1. Holiday Leave. (Please see attached).

Currently, our vacation is accrued by calendar year. Our Holiday time is accrued by the fiscal year. We wish to change our accrual of Holiday time to calendar year so that it matches the current vacation accrual.

Section B (page 54), states in the current personnel policy that holiday time balances remaining on June 30<sup>th</sup> shall be forfeited. This causes employees to lose a great number of hours that were earned during the year. I am asking that the policy be changed to eliminate the forfeited hours and change the holiday time to a bank system. The bank system shall run a calendar year and have a maximum of 180 hours that can be carried over year to year. Any time that exceeds the 180 hours at the end of the calendar year shall be rolled into the employee's sick time.

We have added a few stipulations to this policy to protect the town as well. At the termination of employment, whether due to involuntary separation or voluntary separation, the employee gives up the right to receive pay for one's holiday time. At retirement, the employee's holiday time shall be rolled over into the employee's sick bank. This way the town does not have big payouts when an employee is separated or retires.

Thank you for taking your time to read and review this proposed personnel policy change. If there are any questions, please feel free to reach out to me.

Sincerely,  
Chris Nowlin  
Engineer- Rural Hall Fire Rescue



## Article VII. LEAVE POLICIES

### Section 1. Holiday Leave

#### A. Holidays Observed

#### B. The following days are observed as holidays with pay for full-time employees.

1. New Year's Day
2. Martin Luther King, Jr. Birthday
3. Good Friday
4. Memorial Day
5. Independence Day
6. Labor Day
7. Veterans Day
8. Thanksgiving (2 days)
9. Christmas (3 days)

#### B. Employees Who are Required to Work on Holidays

If an employee is engaged in shift work and the regular work schedule requires work on a holiday, the employee shall receive a subsequent day off as compensation for the holiday worked; likewise, if a holiday falls on one's scheduled day off, the employee shall receive an additional day off. Requests to use holiday time must be submitted a minimum of 30 days in advance. Holiday leave may be taken by an employee when approved by the supervisor and when the leave can be taken without hindering the effectiveness of service delivery and normal operation of the department.

At termination of employment, whether due to involuntary separation or voluntary separation, in instances where, for the efficient operation of the Town and the convenience of the employee, the employee has taken holiday time off in advance for holidays that have been accrued but not yet observed as of the separation date, the employee's final paycheck will be reduced in an amount necessary to repay the Town for the extra holiday time that was taken prior to date the holiday was observed.

The compensatory day will be accrued in the payroll in which the holiday occurred. Holiday balances remaining on June 30 will be forfeited, with the following exception noted; in the case where an employee is unable to use their holiday leave due to uncontrollable factors,

such as inadequate staffing, an extension of time will be allowed at the discretion of the Town Manager. Holiday time is not compensable at termination.

C. Emergency Work on a Holiday

In the event of an emergency wherein a nonexempt employee is called into work on a holiday that he/she would have otherwise not been scheduled to work, the employee will be paid at the regular rate of one hour's pay for one hour of work for hours worked on the holiday, in addition to the normal holiday pay. This provision is subject to overtime rules for all hours over forty (40) that are physically worked in a week.

D. Non-Emergency Work on a Holiday

Exempt employees who are not required to work on holidays, but who choose to do so receive no extra compensation for their efforts. Nonexempt employees working when not required or approved will be addressed through the disciplinary action process.

## **Article VII. LEAVE POLICIES**

### **Section 1. Holiday Leave**

#### **A. Holidays Observed**

B. The following days are observed as holidays with pay for full-time employees.

1. New Year's Day
2. Martin Luther King, Jr. Birthday
3. Good Friday
4. Memorial Day
5. Independence Day
6. Labor Day
7. Veterans Day
8. Thanksgiving (2 days)
9. Christmas (3 days)

#### **A. Leave Year**

For the purposes of accruing Holiday leave, the period of twelve (12) calendar months between January 1 and December 31 is established as the leave year.

#### **B. Employees Who are Required to Work on Holidays**

If an employee is engaged in shift work and the regular work schedule requires work on a holiday, the employee shall receive a subsequent day off as compensation for the holiday worked; likewise, if a holiday falls on one's scheduled day off, the employee shall receive an additional day off. Requests to use holiday time must be submitted a minimum of 30 days in advance. Holiday leave may be taken by an employee when approved by the supervisor and when the leave can be taken without hindering the effectiveness of service delivery and normal operation of the department.

At termination of employment, whether due to involuntary separation or voluntary separation, the employee forfeits the right to receive pay for accrued holiday time. At retirement, the employee's holiday time shall be rolled into the employee's accrued sick leave balance. Holiday time is not otherwise compensable at termination.

The compensatory day will be accrued during the pay period in which the holiday occurred. Fire Shift Holiday balances shall be limited to 180 hours. At the end of the calendar year, any accrued Holiday time exceeding 180 hours shall be rolled into the employee's sick leave balance.

C. Emergency Work on a Holiday

In the event of an emergency wherein a nonexempt employee is called into work on a holiday that he/she would have otherwise not been scheduled to work, the employee will be paid at the regular rate of one hour's pay for one hour of work for hours worked on the holiday, in addition to the normal holiday pay. This provision is subject to overtime rules for all hours over forty (40) that are physically worked in a week.

D. Non-Emergency Work on a Holiday

Exempt employees who are not required to work on holidays, but who choose to do so receive no extra compensation for their efforts. Nonexempt employees working when not required or approved will be addressed through the disciplinary action process.

## **Attachment 4**

**Subject:** Budget Amendment

**Action Requested:** Adopt Budget Amendment allocating funds for luminary project, insurance proceeds for Fire Department and additional postage expense

**Attachments:** Budget Amendment – Ordinance #874

### **Introduction and Background**

This amendment to the current fiscal year budget is necessary to correctly allocate revenues and expenditures related to the luminary project, additional postage expense in the General Fund, and an insurance settlement for damage to the Rural Hall Fire Department's Truck #123. Each additional expense corresponds to an offsetting revenue in the proposed budget amendment.

### **Recommendation:**

Adopt Ordinance 874 – Amendment to the FY 2024-25 Budget

**AMENDMENT TO THE 2024-2025 BUDGET ORDINANCE**

BE IT ORDAINED by the Board of Councilmen of the Town of Rural Hall, North Carolina:

WHEREAS, the 2024-2025 Budget Ordinance for the Town of Rural Hall, North Carolina, adopted on June 10, 2024, and appearing on Page 2135 of Minute Book No. 9 of the Town of Rural Hall, North Carolina is hereby amended as provided by Section 159-15 of the General Statutes of North Carolina as follows:

Section 1 – Expenditures in the General Fund are hereby increased from \$4,865,670 to \$4,915,670 shown as follows:

*General Government*

10-4100-1100

Telephones & Postage	+\$12,000
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10-4100-2601

Special Events – Parade, Etc.	+\$10,000
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*Fire Department*

10-5300-1700

Maintenance – Trucks	+\$28,000
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Section 2 – Revenue in the General Fund is hereby increased from \$4,865,670 to \$4,915,670 shown as follows:

10-2990-0010

Appropriated Fund Balance	+12,000
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10-3350-0000

Miscellaneous Revenue	+\$10,000
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10-3480-0000

Damage Settlements	+\$28,000
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This Ordinance is effective upon its adoption. Adopted this the 9th day of December, 2024.

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Terry M. Bennett, Mayor

ATTEST:

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Lynette Hendrick  
Town Clerk

### **Attachment 5**

**Subject:** Policy Prohibiting Viewing or Saving Pornography on Town Government Networks and Devices

**Action Requested:** Review and adopt proposal to amend the Town of Rural Hall's Personnel Policy with adoption of resolution containing new language to bring the Town of Rural Hall into compliance with new State Law

**Attachments:** Resolution 875 - Policy Prohibiting Viewing or Saving Pornography on Town Government Networks and Devices  
Coates Cannon Article from July 30, 2024  
Coates Cannon Article from November 25, 2024

**Submitted By:** Homer T. Dearmin, Town Manager

### **Introduction and Background**

North Carolina has a new law, effective October 1, 2024, that prohibits local governments, state agencies, the judicial branch, and the legislative branch from allowing pornography to be viewed on their networks or devices. The law, found at Section 7 of S.L. 2024-26, establishes a deadline for government employees and officials to delete any pornography from their government devices, creates reporting requirements for unauthorized viewing or attempted viewing of pornography, and requires public agencies (including units of local government and public school units) and the judicial and legislative branches to adopt policies governing the use of their networks and devices.

Town Attorney Hugh Campbell has presented a draft policy that can be incorporated into the Town of Rural Hall's Personnel Policy in order to bring the Town into compliance with the provisions of the new state law.

**Recommendation:**  
Adopt Resolution 875 - A Policy Prohibiting Viewing or Saving Pornography on Town Government Networks and Devices

TOWN OF RURAL HALL TOWN COUNCIL  
POLICY PROHIBITING VIEWING OR SAVING PORNOGRAPHY  
ON TOWN GOVERNMENT NETWORKS AND DEVICES

Whereas, the General Assembly enacted a new statute, N.C. Gen. Stat. § 143-805, in Session Law 2024-26, which requires local governments to adopt a policy prohibiting employees, elected officials, and appointees from viewing pornography on county government networks and devices; and

Whereas, the policy adopted by the governing body must state the disciplinary action to be taken for a violation of the policy; and

Whereas, the Rural Hall Town Council finds the policy must be incorporated into the Town's personnel policy to require disciplinary action for violations.

Be it hereby resolved that Article VI, Conditions of Employment, Section 7 (B) of the Town of Rural Hall Personnel Policy is amended to comply with N.C. Gen. Stat. § 143-805 by adding a new subsection (a), as set forth below:

(a) *Viewing or Saving Pornography Prohibited.*

(1) The following definitions are supplemental to the definitions set out in this policy and are specific to this subsection (a):

(i) *Appointees* shall mean persons appointed by the Town Council to serve on any board, commission, committee, authority or similar body created by the board of commissioners or by statute.

(ii) *Device* shall mean any cellular phone, desktop or laptop computer, or other electronic equipment capable of connecting to a network.

(iii) *Network* shall mean any of the following, whether through owning, leasing, maintaining, or otherwise controlling: the interconnection of communication systems with a computer through remote or local terminals, or a complex consisting of two or more interconnected computers or telephone switching equipment; internet service; and internet access.

(iv) *Pornography* shall mean any material depicting sexual activity with *material and sexual activity* to mean as defined in G.S. 14-190.13.

(2) The viewing or saving of pornography by employees, elected officials, or appointees on or to any device owned, leased, maintained, or otherwise controlled by the Town is prohibited.

(3) Any employee, elected official, or appointee with pornography saved to a device owned, leased, maintained, or otherwise controlled by the Town shall remove, delete, or uninstall the pornography no later than January 1, 2025.

(4) Employees of the Town of Rural Hall are prohibited from viewing pornography on any network of the Town.



(5) This subsection shall not apply to an official or employee that is engaged in any of the following activities in the course of that official's or employee's official duties:

- (i) Investigating or prosecuting crimes, offering or participating in law enforcement training, or performing actions related to other law enforcement purposes.
- (ii) Identifying potential security or cybersecurity threats.
- (iii) Protecting human life.
- (iv) Establishing, testing, and maintaining firewalls, protocols, and otherwise implementing this section.
- (v) Participating in judicial or quasi-judicial proceedings.

(6) Annually, no later than August 1 and in the format required by the State Chief Information Officer, the Town Manager shall report information to the State Chief Information Officer on the number of incidences of unauthorized viewing or attempted viewing of pornography on the county's network; whether or not the unauthorized viewing was by an employee, elected official, or appointee of the county; and whether or not any of the unauthorized viewing was on a device owned, leased, maintained, or otherwise controlled by the county.

(7) Any violation of this subsection by an employee who is not an elected official or appointee shall constitute grounds for disciplinary action up to and including termination of employment. Any violation of this subsection by an appointee shall constitute grounds for removal of the appointee from office.

This Ordinance is effective upon its adoption. Adopted this the 9<sup>th</sup> day of December , 2024.

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Terry M. Bennett, Mayor

ATTEST:

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Lynette E. Hendrick, Town Clerk

## Coates' Canons NC Local Government Law

### New Law Regarding Pornography on Government Networks and Devices

**Published: 07/30/24**

**Author: Kristi Nickodem**

North Carolina will soon have a new law, effective October 1, 2024, that prohibits local governments, state agencies, the judicial branch, and the legislative branch from allowing pornography to be viewed on their networks or devices. The law, found at Section 7 of S.L. 2024-26, establishes a deadline for government employees and officials to delete any pornography from their government devices, creates reporting requirements for unauthorized viewing or attempted viewing of pornography, and requires public agencies (including units of local government and public school units) and the judicial and legislative branches to adopt policies governing the use of their networks and devices. It also contains some important exceptions for employees and officials who might need to view pornography (as that term is defined by this new law) as part of their official duties.

#### How the Law Applies

S.L. 2024-26 enacts a new section of the General Statutes: G.S. 143-805. The scope of this statute is sweeping. It applies to any “public agency” in North Carolina, which is defined at G.S. 143-805(g)(5) as any of the following:

- all State agencies and offices of the members of the Council of State, including all boards, departments, divisions, constituent institutions of The University of North Carolina, community colleges, and other units of government in the executive branch;
- units of local government (as defined in G.S. 159-7);
- public authorities (as defined in G.S. 159-7); and
- public school units (as defined in G.S. 115C-5).

As described in more detail below, many elements of the new law also apply to the judicial branch and the legislative branch. The law does not apply to a user of an authorized account paying for use of communications services under Article 16A of Chapter 160A of the General Statutes (e.g. private users of a city-owned communication service).

## **How the Law Defines “Pornography”**

“Pornography” is defined in the new law as “[a]ny material depicting sexual activity,” and “sexual activity” is defined as in G.S. 14-190.13. *See* G.S. 143-805(g). If material depicts any of the seven categories of acts defined as “sexual activity” in G.S. 14-190.13, then it constitutes “pornography” for purposes of this new law. Mere nudity that does not involve sexual activity as specified in one of these seven statutory categories (such as a “lascivious exhibition of the genitals or pubic area”) would not be covered under this definition of “pornography.”

The new law also incorporates the definition of “material” found in G.S. 14-190.13, which includes “[p]ictures, drawings, video recordings, films or other visual depictions or representations *but not material consisting entirely of written words*” (emphasis added). As of December 1, 2024, the definition of “material” in G.S. 14-190.13 will be revised to also include “digital or computer-generated visual depictions or representations created, adapted, or modified by technological means, such as algorithms or artificial intelligence.” *See* S.L. 2024-37.

## **Prohibitions on Allowing Pornography to be Viewed**

The new G.S. 143-805(b) mandates that public agencies (as defined above), the judicial branch, and the legislative branch “shall not permit” employees, elected officials, or appointees to view pornography on devices owned, leased, maintained or otherwise controlled by a public agency, the judicial branch, or the legislative branch, respectively. Public agencies (which include public schools, community colleges, and institutions in the UNC system) are also prohibited from permitting *students* to view pornography on a device owned, leased, maintained, or otherwise controlled by a public agency (i.e., the school the student attends). A cell phone, desktop or laptop computer, or other electronic equipment capable of connecting to a network constitutes a “device” for purposes of this law. G.S. 143-805(g)(1).

Likewise, under the new G.S. 143-805(a), all public agencies, the judicial branch, and the legislative branch “shall not permit” their employees to view pornography on their respective networks. For example, even if an employee of one of these agencies or branches brings their own personal cell phone or laptop to work, the agency or branch is required to prohibit that employee from viewing pornography via the public agency or branch’s “network” (which includes internet access, per G.S. 143-805(g)(3)).

There is an important distinction in how these two prohibitions apply. Public agencies, the judicial branch, and the legislative branch are prohibited from permitting *employees, elected officials, appointees, or students* to view pornography on *devices* owned, leased, maintained, or otherwise controlled by the agency or branch. G.S. 143-805(b). But as for viewing pornography via their *networks*, the prohibition extends no further than the agency or branch's *employees*. G.S. 143-805(a).

Though G.S. 143-805(a) and (b) require public agencies, the judicial branch, and the legislative branch not to allow certain individuals to view pornography on their devices and networks, the statute does not specify particular actions that these agencies or branches must take to ensure such activity is not occurring. For example, the statute does not explicitly require these agencies or branches to actively monitor or investigate their devices or networks for the existence of such material. However, if public agencies do monitor, discover, or otherwise become aware of instances of unauthorized viewing of pornography on their networks and devices, those instances must be reported to the State Chief Information Officer (CIO), as described in more detail later in this post. *See* G.S. 143-805(f).

### **Exceptions to the Prohibitions**

G.S. 143-805(d) carves out a list of exceptions to the prohibitions on allowing employees and officials to view pornography. Certain government employees and officials might need to view material that would be considered “pornography” under the new law in order to carry out their duties. Consider, for example, that during the investigation and trial of a sex crime, law enforcement officers, prosecutors, and the judge may all have to view images depicting sexual activity. As my colleague Sara DePasquale noted in [this blog post](#), attorneys for county departments of social services also handle evidence in some child abuse, neglect, or dependency cases that may constitute “pornography” under the new law.

The new law creates exceptions that cover these types of activities. Public agencies, the judicial branch, and the legislative branch are not required to prohibit the viewing of “pornography” on a government-issued device or via a government network by any official or employee who is engaged in any of the following activities in the course of their official duties:

- investigating or prosecuting crimes, offering or participating in law enforcement training, or performing actions related to other law enforcement purposes;
- identifying potential security or cybersecurity threats;

- protecting human life;
- establishing, testing, and maintaining firewalls, protocols, and otherwise implementing G.S. 143-805;
- participating in judicial or quasi-judicial proceedings;
- conducting or participating in an externally funded research project at one of the constituent institutions of The University of North Carolina; or
- researching issues related to the drafting or analysis of state laws as necessary to fulfill the requirements of the employee's official duties.

The new law requires the State Chief Information Officer (CIO) to publish recommendations for appropriate viewing of “pornography” (as defined by the new law) in the course of their official duties, as allowed under G.S. 143-805(d), no later than January 1, 2025.

There is no exception allowing students to view such material, nor is there an exception that explicitly allows for the viewing of such material for instructional purposes (even if such purposes would fall within an employee's official duties).

### **Requirement to Adopt a Usage Policy**

G.S. 143-805(c) requires each public agency to adopt a policy governing the use of its network, as well as the use of devices owned, leased, maintained, or otherwise controlled by that public agency, no later than January 1, 2025. Likewise, the judicial and legislative branches must adopt a policy by January 1, 2025 governing the use of their networks and devices owned, leased, maintained, or otherwise controlled by those branches. All of these policies must delineate the disciplinary actions that will be taken in response to a policy violation. The new law does not, however, speak to what those disciplinary actions must be or otherwise require any particular terms to be included in these usage policies.

Many public agencies, including state agencies, public schools, and units of local government, may already have policies in place regarding the use of their networks and devices. However, considering the new provisions of G.S. 143-805, any existing policies will need to be updated by January 1 to reflect the new prohibitions on allowing pornography to be viewed, the exceptions to those prohibitions, and disciplinary actions for potential policy violations.

Public officials and employees who need to access or view material that constitutes “pornography” under the new law as part of their official duties will likely want to confer with the leaders or governing bodies of their public agencies to ensure that their work falls within the exceptions in G.S. 143-805(d) and that such exceptions are accurately reflected in these new policies.

## **Annual Report to the State Chief Information Officer**

How will the state monitor compliance with these new requirements? G.S. 143-805(f) requires each public agency to send an annual report to the State CIO containing the following information:

- the number of incidences of unauthorized viewing or attempted viewing of pornography on that public agency's network;
- whether the unauthorized viewing was by an employee, elected official, appointee, or student of that public agency; and
- whether any of the unauthorized viewing was on a device owned, leased, maintained, or otherwise controlled by that public agency.

This reporting requirement applies only to "public agencies," as there is no equivalent requirement in G.S. 143-805 for the judicial branch or the legislative branch.

Public agencies must submit these reports annually no later than August 1 (starting in 2025), in the format required by the State CIO. By October 1 of each year (starting in 2025), the State CIO must report on the information compiled from those reports to the Joint Legislative Oversight Committee on Information Technology.

## **Deadline to Delete Pornography on Government Devices**

An uncodified provision of S.L. 2024-26 (Section 7(b)) requires employees, elected officials, appointees, and students of each public agency who have pornography saved to a device owned, leased, maintained, or otherwise controlled by the public agency to remove, delete, or uninstall that pornography no later than January 1, 2025. Similarly, the law requires employees, elected officials, and appointees of the judicial or legislative branch who have pornography saved to any device owned, leased, maintained, or otherwise controlled by that branch to remove, delete, or uninstall that pornography by January 1, 2025. This requirement to remove, delete, or uninstall saved pornography does not apply to an official or employee engaged in any of the activities listed in G.S. 143-805(d) (described above) in the course of that official's or employee's duties.

S.L. 2024-26 does not prescribe any penalty for employees, officials, appointees, or students who fail to delete saved pornography from their government-issued devices. However, failure to delete saved pornography from a device owned, leased, maintained, or controlled by a public agency, the legislative branch, or the judicial branch would presumably violate the device usage policies required by G.S. 143-805(c), and accordingly, could lead to consequences under such policies.

*This blog post is published and posted online by the School of Government for educational purposes. For more information, visit the School's website at [www.sog.unc.edu](http://www.sog.unc.edu).*

Coates Canons

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## Coates' Canons NC Local Government Law

### FAQs on the New Law Prohibiting Pornography on Government Networks and Devices

**Published: 11/25/24**

**Author: Kristi Nickodem**

Several months ago, I released a [blog post](#) on the new North Carolina law that prohibits local governments, state agencies, the judicial branch, and the legislative branch from allowing pornography to be viewed on their networks or devices (Section 7 of [S.L. 2024-26](#)). Since then, I've received a number of questions about how this law applies in the local government context. I'll address a few frequently asked questions related specifically to local governments in this post. I encourage readers to go back to my earlier [blog post](#) for a more comprehensive discussion of the new law.

#### **Does this law apply to units of local government, such as counties and municipalities?**

Yes. The law applies to all public authorities and units of local government, as those terms are defined by [G.S. 159-7](#). *See* [G.S. 143-805\(g\)\(5\)](#). A "unit of local government" is defined as "a municipal corporation that is not subject to the State Budget Act...and that has the power to levy taxes...and all boards, agencies, commissions, authorities, and institutions thereof that are not municipal corporations." As my colleague Kara Millonzi has noted in [this blog post](#), this definition clearly includes counties and municipalities, as well as some "special purpose" local governments.

The law also applies to all State agencies and offices of the members of the Council of State (including all boards, departments, divisions, constituent institutions of the University of North Carolina, community colleges, and other units of government in the executive branch) and all public school units (as defined in [G.S. 115C-5](#)). Many elements of the new law also apply to the judicial branch and the legislative branch.

**What is the deadline for creating the network and device usage policy required by the new law?**



Each public agency (including each unit of local government) must adopt a policy governing the use of its network, as well as the use of devices owned, leased, maintained, or otherwise controlled by that public agency, no later than **January 1, 2025**. The same requirement and deadline apply to the judicial and legislative branches. *See* G.S. 143-805(c).

### **What language must be contained in the network and device usage policy?**

The new law does not specify any particular language that must be in the required network and device usage policy, except that it must “delineate the disciplinary actions that will be taken in response to a violation of that policy.” Presumably, however, the policy should reflect G.S. 143-805(a)-(b):

- prohibiting the viewing of pornography by its **employees** on a network of that public agency; and
- prohibiting **employees, elected officials, appointees, or students** of the public agency to view pornography on any device owned, leased, maintained, or otherwise controlled by that public agency.

The terms “pornography,” “device,” and “network” should be defined in the policy as they are defined in G.S. 143-805(g). The policy should also include an exception for officials and employees who are engaged in certain activities in the course of their official duties, listed at G.S. 143-805(d) and discussed in more detail in my prior blog post. These exceptions are important to include since some local government employees, such as law enforcement officers and department of social services employees, will sometimes have to view material that would be considered “pornography” under the new law in order to carry out their official duties.

If a local government already has a policy regarding the use of its networks and devices (as many do), then that existing policy could be modified to include these new terms. In other words, the local government need not start from scratch by creating a brand new policy if it is able to simply modify and readopt an existing policy to comply with the law.

### **What disciplinary consequences must be included in the policy?**

The law says the network and usage device policy must “delineate” disciplinary actions that will occur if the policy is violated, but it does not specify particular disciplinary consequences that must be included. For its employees, a local government may decide to incorporate or reference parts of

its personnel policies that speak to disciplinary procedures into the network and usage device policy. A local government may also want to include this network and device usage policy as part of its personnel policies.

What disciplinary consequences could be delineated for elected and appointed officials? The policy could specify that elected officials will be subject to censure proceedings, and that appointees will be subject to removal from office by the entity or individual with appointment and removal authority over their position.

**Does this law apply to employees' personal devices? Does the answer change if a county or municipality gives the employee a stipend to use towards their cell phone bills?**

Remember, the law requires local governments to institute two different prohibitions: 1) employees must be prohibited from viewing pornography on the government's *networks*, and 2) employees, elected officials, appointees, and students must be prohibited from viewing pornography on *devices* owned, leased, maintained, or otherwise controlled by the local government.

**Prohibition #1**, regarding viewing pornography on a government's *networks*, applies regardless of whether an employee is using their personal device or a government-owned device. An employee must not view pornography on *any* device if they are doing so via the government's *networks* (e.g., the city or county's Wi-Fi). The law does not, however, impact what an employee is allowed to view on their personal devices on *other* networks (e.g., on their home Wi-Fi or coffee shop Wi-Fi).

**Prohibition #2**, on the other hand, applies to viewing pornography on *devices* owned, leased, maintained, or otherwise controlled by the local government, regardless of where those devices are used or what network is used to connect them to the internet. It does not, however, apply to personal cell phones or other personal devices that are owned by an employee. Merely paying a stipend to an employee to help cover the cost of their personal phone bill does not transform an employee-owned device into a device "owned, leased, maintained, or otherwise controlled" by a local government employer.

**What is the deadline for removing pornography from government devices?**

Employees, elected officials, appointees, and students of each "public agency" (including local governments and all the governmental entities described above) who have pornography (as that term is defined by the new law) saved to a device owned, leased, maintained, or otherwise

controlled by the public agency must remove, delete, or uninstall that pornography no later than **January 1, 2025**. Once again, there is an exception for certain employees and officials who are engaged in certain activities in the course of their official duties, listed at G.S. 143-805(d) and discussed in more detail in my prior blog post. This removal requirement also does not apply to devices owned *personally* by an employee, official, appointee, or student.

*This blog post is published and posted online by the School of Government for educational purposes. For more information, visit the School's website at [www.sog.unc.edu](http://www.sog.unc.edu).*

Coates Canons

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## **Attachment 6**

**Subject:** Staff Reports

**Action Requested:** None

**Attachments:** Staff Reports from:  
Town Manager's Report  
Public Works Department Report  
Forsyth County Sheriff's Office  
Public Information Officer  
Financial Report  
License Plate Agency's Report  
Fire Department Report

**Submitted By:** Town Clerk Lynette Hendrick



## **Town Manager's Report**

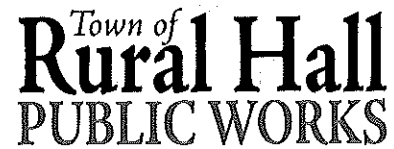
- Attended construction progress meetings with Bobbitt Construction on 11/12 and 11/26. Bobbitt has scheduled a walkthrough with Council and staff at 4pm on December 9.
- Attended Rural Hall Senior Citizens Club meeting on November 5
- Attended Rural Hall Area Business Association meeting on November 19.
- Attended Forsyth County Tax Appraiser's Revaluation Informational meeting on November 20. Mayor Terry Bennett, Councilman Mark Lane, and PIO Alston Brown also attended.
- Attended informational meetings with citizens from the surrounding fire district on November 7, November 12, November 14, November 19, and November 21. I am continuing to field questions and comments, both positive and negative, as well as from many who are neutral.
- Attended Town Council meeting on November 12.
- Held Staff meeting on November 25
- Attended Rural Hall Train Depot Open House on November 16
- Attended Rural Hall Fire Department Banquet on November 16
- Conducted interviews for vacant License Plate Agency Title Clerk position on November 20.
- Assisted with Halloween event at Arbor Ridge Assisted Living on October 31.
- Worked with staff to prepare Town Council agenda items and agenda package for December Council meeting
- Met or spoke with citizens concerning various requests, including garbage and leaf service and questions surrounding annexation proposal
- Met with Mayor and Council members and staff members at various times
- I am grateful to our Town Staff in each Department for the jobs that they do each day to provide services to the citizens of Rural Hall. Thank you to our Town Council members for their leadership and direction. I wish each of you and your families a joyous Christmas season, and look forward to a great year ahead in 2025!

### **Upcoming Events/Meetings:**

December 3 Rural Hall Senior Citizens Meeting  
December 5 Christmas Tree Lighting  
December 8 Christmas Parade  
December 9 Town Council Meeting  
December 14 Luminaries on Broad Street for Ronald McDonald House  
December 24-26 Offices closed for Christmas

# Public Works Update

December 9, 2024



Leaves, leaves, and more leaves! The peak of leaf collection is behind us, and we appreciate the assistance everyone has provided by placing neat, clean piles (without sticks and debris) at the curb. This makes the process much more productive for the operator and equipment. We will continue to provide leaf collection services until mid-January.

Below is a list of highlights that are happening in our department. As always, thanks for your continued support.

## Beautification

- The Garden Club provided beautiful winter arrangements at Town Hall and in the hanging baskets at NC65 and Broad St. We assisted with the hanging of the baskets prior to Thanksgiving.

## Code Enforcement

- Conduct follow up inspections with no necessary abatements

## Covington Memorial Park

- Reservations are slowing due to cooler weather but there has been an increase in usage of the multiuse court.

## Events

- Staff assisted with the annual Tree Lighting Ceremony and Christmas Parade.

## Miscellaneous

- Vehicles and equipment are mechanical, and inevitably will have problems and breakdowns. The wide range of skills and abilities of our staff are beneficial to our department and Town. Repairs such as a water pump replacement, leaf collection equipment, and truck tire replacement were performed by staff. This provides significant cost savings and limited equipment down time to ensure services remain on schedule.
- Christmas decorations and holiday banners placed on poles on NC65 and Broad St.
- Repaired catch basin that was damaged by a vehicle

We hope everyone had a great Thanksgiving and we wish you a Merry Christmas!

**FORSYTH COUNTY SHERIFF'S OFFICE**  
**000 EVENTS FOR SERVICE**

10/01/2024 - 10/31/2024

**RURAL HALL**

Total of    Priority    2 :       6

Total of    Priority    3 :       3

**TOTAL 000 EVENT COUNT:       9**

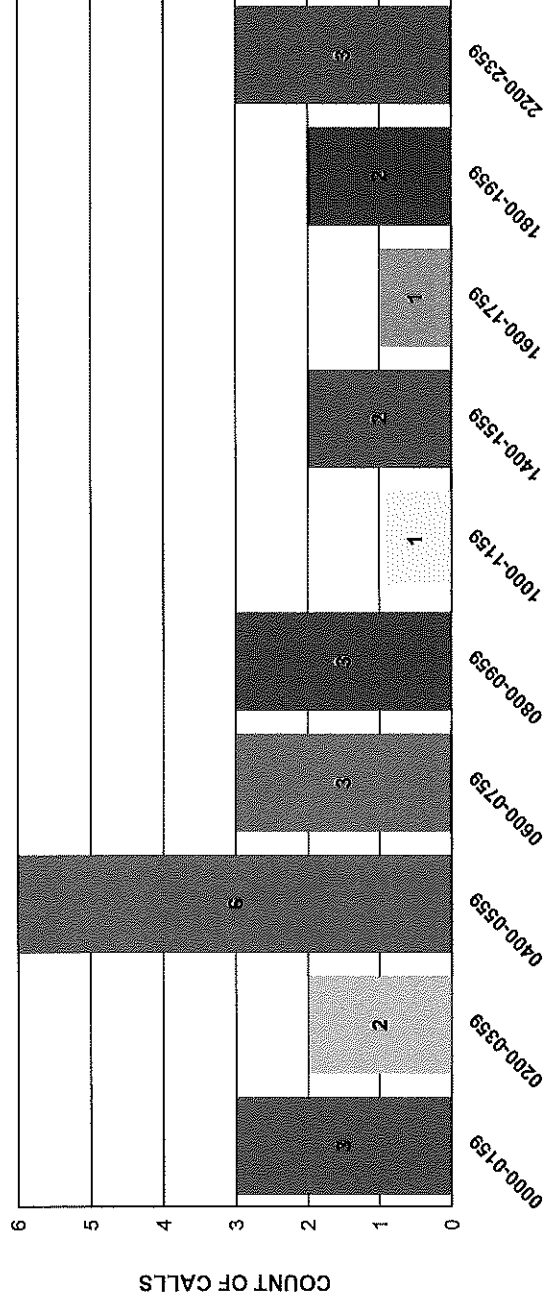
# FORSYTH COUNTY SHERIFF'S OFFICE

## ALARM CALLS FOR SERVICE

10/1/2024 - 10/31/2024

### RURAL HALL

#### ALARM CALLS BY HOUR





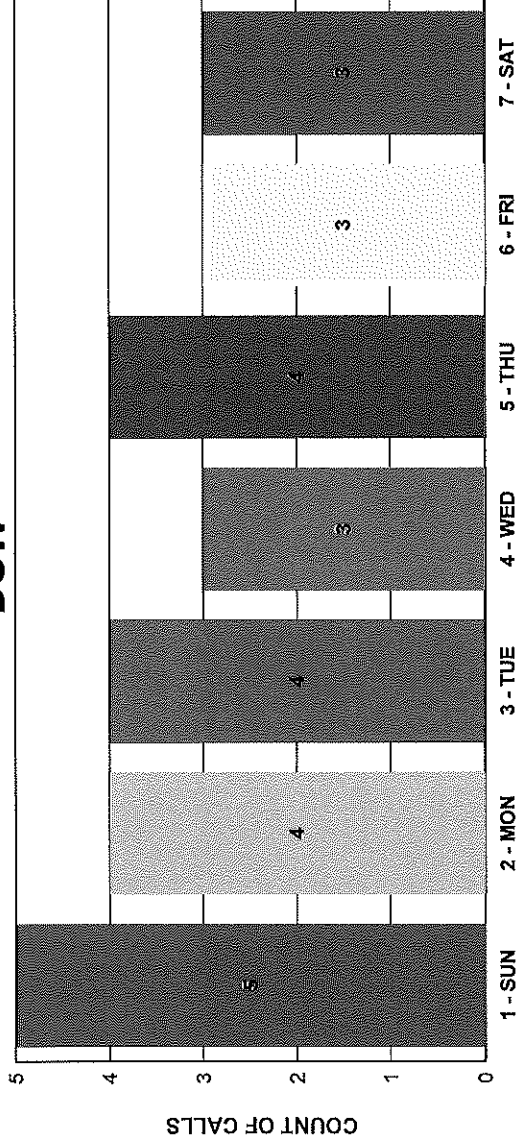
**FORSYTH COUNTY SHERIFF'S OFFICE**

**ALARM CALLS FOR SERVICE**

10/1/2024 - 10/31/2024

**RURAL HALL**

**ALARM CALLS BY  
DOW**



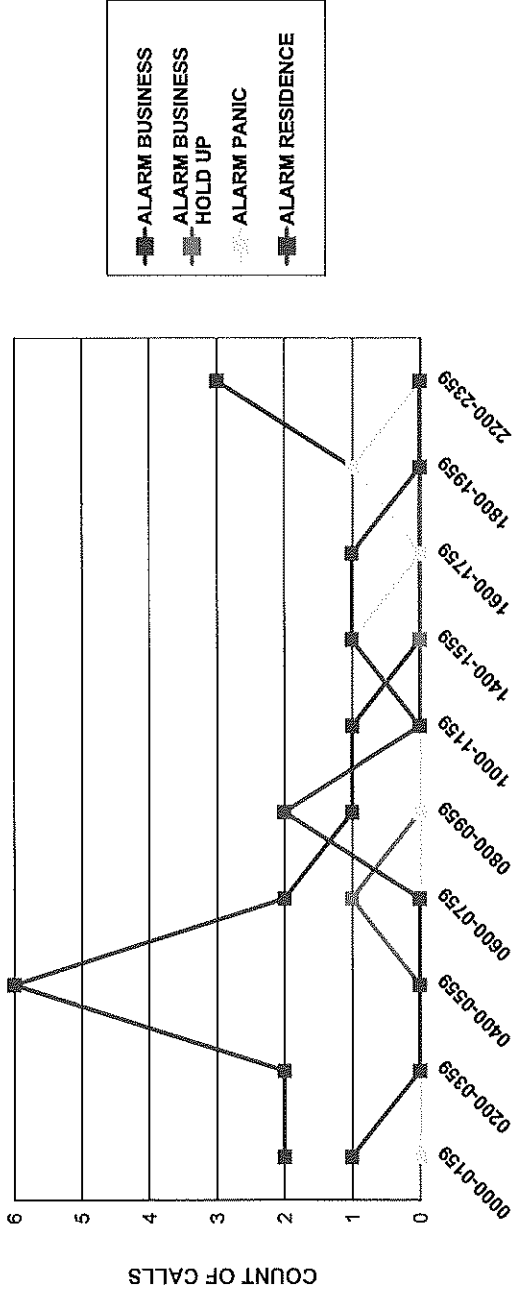
FORSYTH COUNTY SHERIFF'S OFFICE

ALARM CALLS FOR SERVICE

10/1/2024 - 10/31/2024

RURAL HALL

ALARM TYPE BY HOUR



	ALARM BUSINESS	ALARM BUSINESS HOLD UP	ALARM PANIC	ALARM RESIDENCE	Total
0000-0159	2			1	3
0200-0359	2				2
0400-0559	6				6

# FORSYTH COUNTY SHERIFF'S OFFICE

## ALARM CALLS FOR SERVICE

10/1/2024 - 10/31/2024

### RURAL HALL

	ALARM BUSINESS	ALARM BUSINESS HOLD UP	ALARM PANIC	ALARM RESIDENCE	Total
0600-0759	2	1			3
0800-0959	1			2	3
1000-1159	1				1
1400-1559			1	1	2
1600-1759				1	1
1800-1959	1		1		2
2200-2359	3				3
Total	18	1	2	5	26

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

10/1/2024 - 10/31/2024

### RURAL HALL

	CPR UNITS	OTHER UNITS	Total	CPR UNITS	OTHER UNITS
911 HANG UP	7	2	9	78%	22%
ABANDONED VEHICLE	1	1	2	50%	50%
ALARM BUSINESS	6	12	18	33%	67%
ALARM BUSINESS HOLD UP		1	1		100%
ALARM PANIC	2		2	100%	
ALARM RESIDENCE	1	4	5	20%	80%
ARSON		1	1		100%
ASSAULT ALREADY OCCURED	3	2	5	60%	40%
ASSIST AGENCY	7	8	15	47%	53%
ASSIST MOTORIST	1	1	2	50%	50%
BLOCKED ROADWAY	1	1	2	50%	50%
CARELESS AND RECKLESS DRIVING	3		3	100%	
CHILD ABUSE		1	1		100%
CODE WHITE		1	1		100%
COMMUNICATING THREATS	1		1	100%	
DISCHARGING FIREARMS	1		1	100%	
DISTURBANCE	3		3	100%	
DOMESTIC DISTURBANCE	3	2	5	60%	40%
DOMESTIC STANDBY		1	1		100%
DRONE ACTIVATION		2	2		100%
FIGHT IN PROGRESS		1	1		100%
FOOT PATROL	48	22	70	69%	31%
FUNERAL ESCORT	3		3	100%	
HARASSMENT		1	1		100%
HBL ALREADY OCCURED		1	1		100%
ILLEGAL PARKING	1		1	100%	
INVESTIGATIVE FOLLOWUP	9	5	14	64%	36%

# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

10/1/2024 - 10/31/2024

### RURAL HALL

	CPR UNITS	OTHER UNITS	Total	CPR UNITS	OTHER UNITS
K9 ACTIVITY		6	6		100%
LARCENY	4		4	100%	
LARCENY OF VEH IN PROGRESS		1	1		100%
LOCATE WANTED PERSON	1		1	100%	
LOST OR STOLEN PROPERTY	1		1	100%	
MENTAL PATIENT NON VIOLENT		1	1		100%
MISSING PERSON	1		1	100%	
NOISE DISTURBANCE	1	2	3	33%	67%
POLICE SERVICE	40	3	43	93%	7%
PROCESS SERVICE	8	40	48	17%	83%
PUBLIC RELATIONS	1		1	100%	
RECOVER STOLEN VEHICLE		1	1		100%
SECURITY CHECK	126	70	196	64%	36%
SEXUAL ASSAULT ALREADY OCC	1		1	100%	
SUICIDE THREAT	2		2	100%	
SUSPICIOUS PERSON OR PROWLER	4	5	9	44%	56%
SUSPICIOUS VEHICLE	6	4	10	60%	40%
TRESPASSING	1	1	2	50%	50%
UNKNOWN TROUBLE		1	1		100%
VANDALISM	1		1	100%	
VEHICLE CHASE		1	1		100%
VIOLATION OF ABC LAWS		1	1		100%
VIOLATION OF AUTO LAW	10	29	39	26%	74%
VIOLATION OF CONTROL SUBSTANCE	1	3	4	25%	75%
WARRANT FOR ARREST	3	5	8	38%	63%
WELFARE CHECK	8	4	12	67%	33%
Total	321	248	569	56%	44%

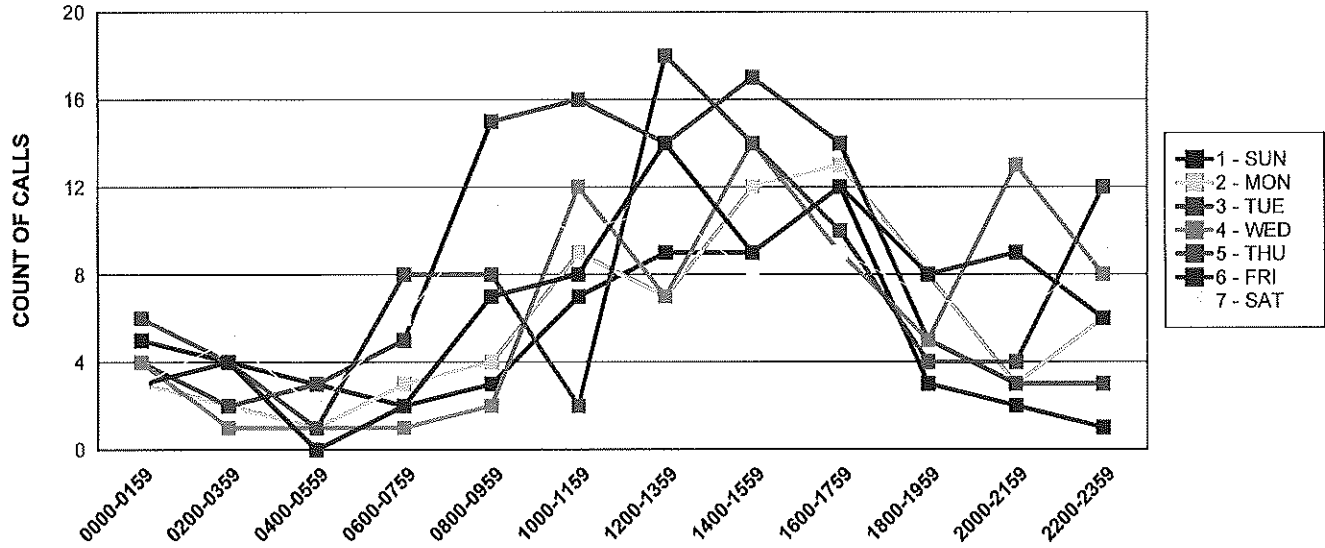
# FORSYTH COUNTY SHERIFF'S OFFICE

## CALLS FOR SERVICE

10/1/2024 - 10/31/2024

RURAL HALL

### CALLS FOR SERVICE BY HOUR AND DOW



	1 - SUN	2 - MON	3 - TUE	4 - WED	5 - THU	6 - FRI	7 - SAT	Total
0000-0159	5	3	4	4	6	3	3	28
0200-0359	4	2	2	1	4	4	5	22
0400-0559	3	1	3	1	1	0	2	11
0600-0759	2	3	5	1	8	2	6	27
0800-0959	3	4	15	2	8	7	11	50
1000-1159	7	9	16	12	2	8	10	64
1200-1359	9	7	14	7	18	14	11	80
1400-1559	9	12	17	14	14	9	8	83
1600-1759	12	13	14	9	10	12	9	79
1800-1959	3	8	5	5	4	8	7	40
2000-2159	2	3	3	13	4	9	6	40
2200-2359	1	6	3	8	12	6	9	45
Total	60	71	101	77	91	82	87	569

# **FORSYTH COUNTY SHERIFF'S OFFICE**

## **COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

10/1/2024 - 10/31/2024

**RURAL HALL**

### **COUNT OF CHARGES**

	FELONY			MISDEMEANOR			INFRACTION		GRAND TOTAL
	CPR UNITS	OTHER UNITS	Total	CPR UNITS	OTHER UNITS	Total	OTHER UNITS	Total	
CRIMES AGAINST PERSONS				0	3		3	0	3
	0	0	0	0	3	0	0	0	3
CRIMES AGAINST PROPERTY		1	1	1			0	0	1
	0	1	1	1	0	0	0	0	1
GROUP B	1		1	1	4		4	0	5
				0		1	1	0	1
				0	4	5	1	1	10
	1	0	1	1	8	6	14	1	16
Total	1	1	2	11	6	17	1	1	20

**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNT OF CHARGES AND PERSONS ARRESTED/CITED**

**10/1/2024 - 10/31/2024**

**RURAL HALL**

**COUNT OF PERSONS  
ARRESTED / CITED**

	FELONY			MISDEMEANOR			INFRACTION	
	CPR UNITS	OTHER UNITS	Total	CPR UNITS	OTHER UNITS	Total	OTHER UNITS	Total
CRIMES AGAINST PERSONS			0	1		1		0
CRIMES AGAINST PROPERTY		1	1			0		0
GROUP B	1		1	4	3	7	1	1



**RURAL HALL**

**FORSYTH COUNTY SHERIFF'S OFFICE**

**COUNTYWIDE OFFENSES**

**10/1/2024 - 10/31/2024**

CRIMES AGAINST PERSONS	SEXUAL OFFENSES	Total
		1
	AGG. ASSAULT	1
	COMMUNICATING THREATS	2
	KIDNAPPING	1
	SIMPLE ASSAULT	6
	<b>Total</b>	<b>11</b>
CRIMES AGAINST PROPERTY	BURGLARY	1
	LARCENY	4
	ARSON	1
	FRAUD	1
	STOLEN PROPERTY	1
	VANDALISM	3
	<b>Total</b>	<b>11</b>
CRIMES AGAINST SOCIETY	DRUG OFFENSES	8
	<b>Total</b>	<b>8</b>
GROUP B	ALL OTHER OFFENSES	33
	DISORDERLY CONDUCT	1
	LIQUOR LAWS	1

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

**RURAL HALL**

**FORSYTH COUNTY SHERIFF'S OFFICE  
COUNTYWIDE OFFENSES  
10/1/2024 - 10/31/2024**

		Total
GROUP B	TRESPASSING	1
	Total	36
	Total	66

Murder, Rape, and Agg. Assault are a count of victims; MV Theft is a count of vehicles. All other crimes are a count of incident charges.

# FORSYTH COUNTY SHERIFF'S OFFICE

## ALL UNITS AVERAGE CALL RESPONSE BY PRIORITY WITHOUT SELF INITIATED

10/1/2024 - 10/31/2024

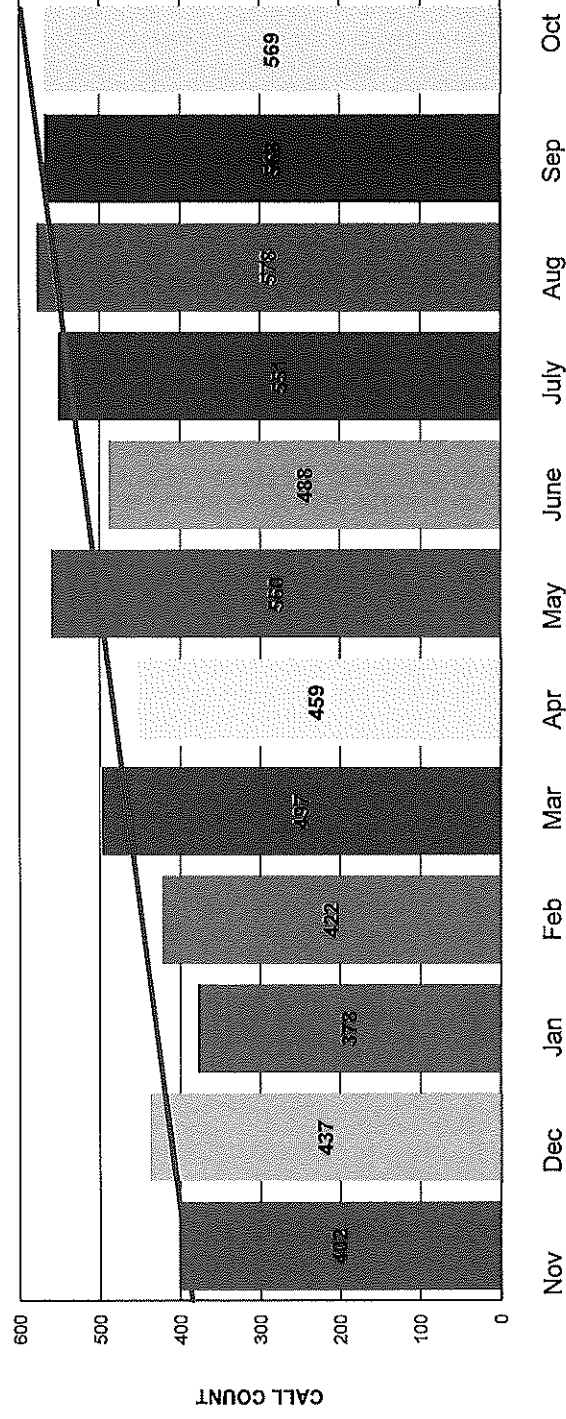
RURAL HALL	ASSIGNED UNITS AVG RESPONSE IN MINS	ASSIGNED UNITS CALL COUNT
PRIORITY 2		
RURAL HALL ASSIGNED UNITS	17.9	57
OTHER UNITS	10.8	41
PRIORITY 2 OVERALL AVG RESPONSE IN MINS	----- 14.9	
PRIORITY 3		
RURAL HALL ASSIGNED UNITS	16.6	10
OTHER UNITS	12.3	9
PRIORITY 3 OVERALL AVG RESPONSE IN MINS	----- 14.6	
PRIORITY 5		
RURAL HALL ASSIGNED UNITS	9.5	4
OTHER UNITS	14.0	4
PRIORITY 5 OVERALL AVG RESPONSE IN MINS	----- 11.8	
PRIORITY P		
RURAL HALL ASSIGNED UNITS	3.2	6
OTHER UNITS	4.3	7
PRIORITY P OVERALL AVG RESPONSE IN MINS	----- 3.8	
TOTAL COUNT OF CALLS		138
OVERALL AVG RESPONSE IN MINS		13.6

CALL RESPONSE TIME DEFINED AS : TIME CALLED ROUTED TO FIRST UNIT ARRIVE ON SCENE

**FORSYTH COUNTY SHERIFF'S OFFICE**  
**COUNT OF CALLS FOR SERVICE WITH TRENDLINE**

11/01/2023 - 10/31/2024

**RURAL HALL**





## **Department Report: Public Information Officer (PIO) – December 9, 2024**

### **Rural Hall Luminaries – Ronald McDonald House**

- Luminaries are set for **Saturday, December 14<sup>th</sup>** at dusk.
- Rain date one week later - Saturday, December 21<sup>st</sup>.
- Yard signs and flyers are placed throughout town.
- Luminary kits for individuals/neighborhoods are available at Town Hall for purchase.
- Each kit is \$10 and includes 6 bags, 6 candles and sand.
- As of the time of writing this report, we are over halfway to our \$5,000 donation goal.
- We need volunteers for the assembly of the kits!

### **Rural Hall Time Capsule Planning**

- We are planning to start collecting items for our next time capsule beginning in January.
- This time capsule will be buried at Town Hall at a date yet to be determined in **Spring 2025**.
- Look out for more information on this to come! This will be an exciting project.

### **North Piedmont Region Hazard Mitigation Plan**

- I will be attending the next NPRHMP meeting on **Thursday, December 5<sup>th</sup>**.
- The focus of this meeting will be on reviewing the initial findings from the Hazard Identification and Risk Assessment (HIRA) a few months back. The HIRA aims to define the various hazards that could potentially impact the region. Additionally, it initiates the assessment of these hazards, shedding light on the potential problems they might cause.
- On my next department report, I will discuss the new information given at the meeting on the 5<sup>th</sup>.

### **Codifying Ordinances**

- I have reached out to American Legal Publishing to get a quote for codifying the Town of Rural Hall's ordinances.

- As for what this means, codifying ordinances simply means systematically organizing and compiling all our ordinances into a structured, accessible code, essentially creating a single document where all the current rules and regulations are clearly laid out by subject matter, making it easier for citizens and officials to understand, reference, and access them.
- Once I can gather quotes from American Legal (and potentially others), I will present this to you all as an agenda item at a future meeting.

#### **"RuralFest" 2025 Planning**

- Thoughts are beginning on ideas for the 2<sup>nd</sup> Annual "RuralFest" Celebration.
- More exciting info on this to come!

#### **TextMyGov Program**

- I have had one zoom call with a representative from TextMyGov, a resident notification system.
- Text My Gov uses a mobile phone's regular messaging service to relay information to citizens.
- Code complaints or street/maintenance issues can also be reported through TextMyGov and can include a picture, description, and other info.
- I will have another meeting with TextMyGov to discuss further information (including pricing plans). Following this, we will decide if this is something we want to bring before council.

#### **Rural Hall Area Business Association (RHABA):**

- Keeping up with renewals and promotions.
- Next meeting on **Tuesday, December 10<sup>th</sup>**. This meeting will be our Rural Hall Elementary School Program and Luncheon.
- We are in the process of lining up guest speakers for 2025, more to come on this.

---

I hope this departmental update is most helpful. If you have any questions, feel free to reach out.

Best,

  
**Alston H. Brown**  
 Public Information Officer (PIO)

**TOWN OF RURAL HALL FINANCIAL ACCOUNT BALANCES FOR MONTH ENDING 10/31/24**

First National Bank CD	\$101,817.34
First Citizens CD	\$30,000.00
First Citizens – Town Checking	\$44,779.13
First Citizens - Fire Dept. Checking	\$91,835.82
First Citizens – Town Money Market	\$14,130.56
First Citizens – Fire Money Market	\$20,013.76
First Citizens – Powell Bill	\$86,050.82
First Citizens – Cemetery	\$1,530.46
NC Capital Management Trust	\$4,134,090.66
NC CMT-Powell Bill	\$344,947.35
NC CMT- Fire	\$240,008.73
NC CMT – Cemetery	\$140,225.17
NC CMT- Fire Dept Proj.	\$4,684,898.95
<b>TOTAL – ALL ACCOUNTS</b>	<b>\$9,934,328.75</b>
<b>TOTAL – Previous Month</b>	<b>\$10,185,503.90</b>
<b>Gain/(Loss)</b>	<b>(251,175.15)</b>

\*New NC CMT Fire Department Project account.

## Town of Rural Hall

## Statement of Revenue and Expenditures - Standard

11/27/2024  
08:57 AM

Revenue Account Range: First to Z-ZZZZ-ZZZZ

Expend Account Range: First to Z-ZZZZ-ZZZZ

Print Zero YTD Activity: No

Include Non-Anticipated: Yes

Include Non-Budget: No

Year To Date As Of: 11/27/24

Current Period: 10/01/24 to 10/31/24

Prior Year: Thru 06/30/24

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
10-2990-0010	Appropriated Fund Balance	0.00	913,500.00	0.00	0.00	913,500.00-	0
10-3010-1021	Ad Valorem Tax - Current Year	1,515,162.82	1,627,000.00	50,425.77	210,930.52	1,416,069.48-	13
10-3010-1022	Ad Valorem Tax - Prior Years	5,190.04-	8,000.00	0.00	0.00	8,000.00-	0
10-3120-0000	Refunds on Taxes	169.75	0.00	0.00	0.00	0.00	0
10-3120-0500	NC Vehicle Tax Payments	109,960.36	126,000.00	12,626.62	22,813.51	103,186.49-	18
10-3170-0000	Tax Penalty & Interest	1,440.00-	3,250.00	11,908.73	11,908.73	8,658.73	366
10-3290-0000	Interest on Investments	148,393.59	163,900.00	39,199.35	83,938.34	79,961.66-	51
10-3350-0000	Miscellaneous Revenue	16,438.56	3,000.00	265.73	32,210.40	29,210.40	***
10-3350-0300	Rural Hall Apparel	0.00	300.00	0.00	0.00	300.00-	0
10-3350-0600	45th Year Anniv. Posters	50.00	0.00	0.00	0.00	0.00	0
10-3350-8900	Nuisance Abatements	2,000.00	1,000.00	0.00	500.00	500.00-	50
10-3370-0000	Franchise Utility Tax - Electric	161,548.01	196,830.00	0.00	46,067.31	150,762.69-	23
10-3370-0100	Franchise Utility Tax -Piped Natural Gas	13,442.46	15,450.00	0.00	4,293.27	11,156.73-	28
10-3370-0200	Franchise Utility Tax -Telecommunication	6,113.50	8,000.00	0.00	2,861.10	5,138.90-	36
10-3370-0300	Franchise Utility Tax -Video Programming	13,794.28	18,500.00	0.00	4,142.18	14,357.82-	22
10-3410-0000	Beer & Wine Tax	16,606.11	13,500.00	0.00	0.00	13,500.00-	0
10-3430-0000	Powell Bill	108,798.60	98,000.00	0.00	0.00	98,000.00-	0
10-3430-0001	NC DOT Reimbursements	0.00	8,000.00	0.00	0.00	8,000.00-	0
10-3450-0000	Local Option Sales Tax	485,222.77	488,000.00	45,545.52	172,197.19	315,802.81-	35
10-3451-0000	City Hold Harmless	108,317.58	84,000.00	10,123.09	42,164.56	41,835.44-	50
10-3454-0000	Parking Fees	775.00	500.00	0.00	0.00	500.00-	0
10-3472-0000	Solid Waste Disposal Tax	2,659.64	2,500.00	0.00	1,189.84	1,310.16-	48
10-3530-0000	Forsyth County Fire Tax	0.00	570,000.00	75,788.99	126,837.56	443,162.44-	22
10-3530-0100	Forsyth County - Standby	0.00	16,000.00	0.00	0.00	16,000.00-	0



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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
10-3530-0110	Unused Fund Balance-Forsyth County	0.00	30,000.00	0.00	0.00	30,000.00-	0
10-3530-0200	Stokes County Fire Tax	0.00	100,000.00	3,188.90	56,188.28	43,811.72-	56
10-3530-0400	Fire Dept Miscellaneous	0.00	0.00	350.00	614.20	614.20	0
10-3650-0100	Park - Softball Field	6,434.00	6,000.00	420.00	2,010.00	3,990.00-	34
10-3650-0200	Park - Miscellaneous	0.00	100.00	0.00	0.00	100.00-	0
10-3650-0300	Park - Picnic Shelter	3,200.00	2,500.00	150.00	850.00	1,650.00-	34
10-3670-0100	Gas Tax Refunds	88.70	100.00	0.00	0.00	100.00-	0
10-3670-0300	Occupancy Tax	56,767.17	45,000.00	5,498.18	17,254.94	27,745.06-	38
10-3690-0000	Sale - Yard Waste Carts	0.00	140.00	0.00	0.00	140.00-	0
10-3750-0000	LPA Revenue	253,050.74	230,000.00	21,378.47	95,481.04	134,518.96-	42
10-3750-0100	LPA - Notary fees	102,074.00	70,000.00	9,021.00	43,350.00	26,650.00-	62
10-3750-0200	LPA Lease Payments	1,106.00	1,000.00	0.00	0.00	1,000.00-	0
10-3750-0300	Items for Resale	10,621.88	5,000.00	510.94	2,221.20	2,778.80-	44
10-3750-0500	LPA Wildlife Fees	273.00	3,000.00	0.00	0.00	3,000.00-	0
10-3830-0000	Sale of Fixed Assets	10,050.00	4,000.00	0.00	0.00	4,000.00-	0
10-3951-0000	Lease Payments	3,600.00	3,600.00	650.00	1,575.00	2,025.00-	44
	<b>General Fund Revenue Totals</b>	<b>3,150,088.48</b>	<b>4,865,670.00</b>	<b>287,051.29</b>	<b>981,599.17</b>	<b>3,884,070.83-</b>	<b>20</b>

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-4100-0000	General Government	0.00	0.00	0.00	0.00	0.00	0
10-4100-0100	Fees - Elected Officials	22,638.21	25,800.00	1,745.63	8,728.15	17,071.85	34
10-4100-0200	SALARIES-REGULAR	219,601.60	285,000.00	22,275.83	122,168.09	162,831.91	43
10-4100-0201	Salaries - Longevity	0.00	3,000.00	0.00	0.00	3,000.00	0
10-4100-0300	Salaries - Part Time	42,375.36	24,000.00	1,128.00	6,415.50	17,584.50	27
10-4100-0400	Professional Services	34,150.00	18,000.00	8,000.00	16,000.00	2,000.00	89
10-4100-0401	Legal Fees	27,508.72	18,000.00	1,200.00	6,000.00	12,000.00	33

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-4100-0402	Audit Fees	11,250.00	15,000.00	0.00	0.00	15,000.00	0
10-4100-0500	FICA EXPENSE	21,714.64	27,000.00	1,915.82	10,464.71	16,535.29	39
10-4100-0600	Group Insurance	19,738.52	36,000.00	1,976.62	9,964.10	26,035.90	28
10-4100-0601	1% Unemployment	0.00	1,900.00	0.00	0.00	1,900.00	0
10-4100-0700	Retirement Expense	23,490.64	39,000.00	2,983.70	16,390.11	22,609.89	42
10-4100-0701	401K Retirement Match	9,080.13	15,000.00	1,093.72	6,008.05	8,991.95	40
10-4100-1100	Telephones & Postage	4,288.20	12,000.00	1,101.89	2,110.56	9,889.44	18
10-4100-1101	Internet & Web Page	7,328.20	9,000.00	561.45	3,715.52	5,284.48	41
10-4100-1300	Utilities	13,920.56	14,000.00	750.48	3,630.33	10,369.67	26
10-4100-1400	Travel Expense	8,659.39	6,000.00	677.15	6,065.79	65.79-	101
10-4100-1401	Conference, School - Mayor	1,113.58	1,800.00	0.00	100.00	1,700.00	6
10-4100-1402	Conference, School - Council	2,058.70	4,000.00	0.00	0.00	4,000.00	0
10-4100-1403	Conference, School - Manager	4,298.58	4,000.00	0.00	0.00	4,000.00	0
10-4100-1404	Conference, School - Clerk	6,109.13	4,000.00	0.00	100.00	3,900.00	2
10-4100-1406	Conference, Workshop - Attorney	0.00	500.00	0.00	0.00	500.00	0
10-4100-1407	Conference, School - Finance & PIO	1,657.89	4,000.00	0.00	1,515.00	2,485.00	38
10-4100-1500	Maintenance - Buildings	7,906.83	16,000.00	110.90	713.45	15,286.55	4
10-4100-1700	Maintenance - Vehicle	133.33	500.00	0.00	0.00	500.00	0
10-4100-2600	Advertising	1,743.73	1,000.00	0.00	232.84	767.16	23
10-4100-2601	Special Events - Parade, Etc.	21,200.90	25,000.00	6,750.00	29,453.65	4,453.65-	118
10-4100-2602	Town Anniv. - Celebrations	50,691.35	0.00	0.00	1,000.00	1,000.00-	0
10-4100-2700	Newsletter	6,935.16	2,500.00	0.00	0.00	2,500.00	0
10-4100-3100	Fuel - Gas & Diesel	413.41	500.00	37.48	187.99	312.01	38
10-4100-3200	Office Supplies	4,789.75	3,000.00	387.25	848.09	2,151.91	28
10-4100-3300	Departmental Supplies	4,626.78	5,000.00	1,176.36	7,538.50	2,538.50-	151
10-4100-3400	Food & Refreshments	2,825.54	6,000.00	336.68	627.20	5,372.80	10
10-4100-4500	Contracted Services	86,300.95	90,000.00	3,865.55	26,663.95	63,336.05	30

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-4100-5300	Dues & Subscriptions	7,500.25	8,000.00	44.99	1,743.90	6,256.10	22
10-4100-5400	Insurance & Bonds	47,950.23	50,000.00	128.68	60,296.15	10,296.15	121
10-4100-5700	Miscellaneous	22,700.01	5,000.00	91.59	17,482.44	12,482.44	350
10-4100-5701	Friends of the RH Library	2,000.00	2,500.00	0.00	0.00	2,500.00	0
10-4100-5702	RH Lifespan Center (4-H)	3,000.00	1,500.00	0.00	0.00	1,500.00	0
10-4100-5706	RH Historic Depot	1,500.00	1,500.00	0.00	0.00	1,500.00	0
10-4100-5707	RH Little League	1,500.00	5,000.00	0.00	0.00	5,000.00	0
10-4100-7200	Capital Outlay - Buildings	59,035.63	16,000.00	0.00	0.00	16,000.00	0
	<b>4100 General Government</b>	<b>813,735.90</b>	<b>806,000.00</b>	<b>58,156.59</b>	<b>366,164.07</b>	<b>439,835.93</b>	<b>45</b>
10-4300-0400	Reimburse Forsyth Bd. of Elect.	3,906.55	0.00	0.00	0.00	0.00	0
10-4500-0000	License Plate Agency	0.00	0.00	0.00	0.00	0.00	0
10-4500-0200	Salaries - Regular	201,638.66	232,000.00	17,681.00	91,049.40	140,950.60	39
10-4500-0201	Salaries - Longevity	0.00	2,000.00	0.00	0.00	2,000.00	0
10-4500-0203	Salaries - Comp Time	0.00	500.00	0.00	0.00	500.00	0
10-4500-0300	Salaries - Part Time	2,641.35	0.00	0.00	0.00	0.00	0
10-4500-0401	Legal Fees	0.00	500.00	0.00	0.00	500.00	0
10-4500-0500	FICA Expense	15,484.40	18,000.00	1,342.71	6,916.26	11,083.74	38
10-4500-0600	Group Insurance	37,833.02	45,000.00	3,713.02	13,167.86	31,832.14	29
10-4500-0601	1% Unemployment	0.00	500.00	0.00	0.00	500.00	0
10-4500-0700	Retirement Expense	25,991.16	32,000.00	2,411.69	12,393.86	19,606.14	39
10-4500-0701	401k Retirement Match	10,136.57	12,000.00	884.05	4,543.22	7,456.78	38
10-4500-1100	Telephones & Postage	606.53	1,800.00	79.98	208.43	1,591.57	12
10-4500-1101	Internet & Webpage	1,839.66	2,500.00	202.99	1,272.27	1,227.73	51
10-4500-1300	Utilities	5,929.43	6,500.00	592.34	2,484.89	4,015.11	38
10-4500-1400	Travel Expense	2,812.88	3,600.00	136.63	421.87	3,178.13	12

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-4500-1500	Maintenance - Buildings	131,135.94	5,000.00	112.17	112.17	4,887.83	2
10-4500-2600	Advertising	0.00	200.00	0.00	0.00	200.00	0
10-4500-3200	Office Supplies	1,502.91	2,000.00	48.55	1,290.39	709.61	65
10-4500-3300	Departmental Supplies	2,128.97	2,000.00	262.58	921.79	1,078.21	46
10-4500-4500	Contracted Services	10,998.37	12,330.00	887.65	3,603.51	8,726.49	29
10-4500-5300	Dues & Subscriptions	53.00	200.00	0.00	0.00	200.00	0
10-4500-5700	Miscellaneous	244.90	250.00	0.00	103.80	146.20	42
10-4500-5800	WIA SALES-WILDLIFE FEES	4,506.00	0.00	690.00-	3,793.00-	3,793.00	0
	<b>4500 License Plate Agency</b>	<b>455,483.75</b>	<b>378,880.00</b>	<b>27,665.36</b>	<b>134,696.72</b>	<b>244,183.28</b>	<b>36</b>
10-5100-0000	Community Policing	0.00	0.00	0.00	0.00	0.00	0
10-5100-3100	Automotive Supplies	12,319.73	13,000.00	582.31	2,345.59	10,654.41	18
10-5100-3300	Departmental Supplies	0.00	200.00	0.00	0.00	200.00	0
10-5100-4500	Contracted Services	255,409.28	435,315.00	101,178.75	173,651.25	261,663.75	40
10-5100-4501	Car Replacement	14,302.50	3,000.00	7,650.00	12,887.50	9,887.50-	430
	<b>5100 Community Policing</b>	<b>282,031.51</b>	<b>451,515.00</b>	<b>109,411.06</b>	<b>188,884.34</b>	<b>262,630.66</b>	<b>42</b>
10-5300-0000	Fire Department	0.00	0.00	0.00	0.00	0.00	0
10-5300-0200	Salaries - Regular	0.00	597,000.00	46,451.30	250,485.59	346,514.41	42
10-5300-0201	Salaries - Longevity	0.00	8,500.00	0.00	0.00	8,500.00	0
10-5300-0202	Salaries - Overtime	0.00	27,000.00	3,743.76	11,609.13	15,390.87	43
10-5300-0300	Salaries - Part Time	0.00	28,000.00	2,313.52	18,240.58	9,759.42	65
10-5300-0500	FICA Expenses	0.00	47,000.00	3,868.02	20,932.55	26,067.45	45
10-5300-0600	Group Insurance	0.00	89,000.00	7,151.40	35,773.42	53,226.58	40
10-5300-0601	1% Unemployment	0.00	300.00	0.00	0.00	300.00	0
10-5300-0602	GAP-Part Time Workers Comp	0.00	7,750.00	0.00	0.00	7,750.00	0
10-5300-0603	Retiree Insurance	0.00	20,000.00	58.00	2,657.07	17,342.93	13

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10-5300-0700	Retirement Contribution	0.00	82,000.00	6,846.60	35,948.57	46,051.43	44
10-5300-0701	401K Retirement Match	0.00	31,000.00	2,509.74	13,177.58	17,822.42	43
10-5300-0800	Benevolent Brotherhood	0.00	4,500.00	183.00	1,232.00	3,268.00	27
10-5300-0801	Firefighter's Banquet	0.00	5,750.00	0.00	3,551.98	2,198.02	62
10-5300-1000	Training & Travel	0.00	1,500.00	135.00	373.10	1,126.90	25
10-5300-1100	Telephones & Postage	0.00	1,700.00	83.08	545.21	1,154.79	32
10-5300-1101	Internet Access/Website	0.00	2,500.00	171.09	817.44	1,682.56	33
10-5300-1102	TV	0.00	1,500.00	135.83	679.15	820.85	45
10-5300-1300	Utilities	0.00	13,500.00	769.68	5,728.48	7,771.52	42
10-5300-1500	Maintenance - Building	0.00	5,000.00	1,051.00	1,464.99	3,535.01	29
10-5300-1600	Maintenance - Equipment	0.00	11,000.00	3,864.50	5,400.75	5,599.25	49
10-5300-1700	Maintenance - Trucks	0.00	35,000.00	35,427.98	42,381.47	7,381.47 -	121
10-5300-3100	Fuel - Gas & Diesel	0.00	18,000.00	1,207.57	5,717.44	12,282.56	32
10-5300-3200	Office Supplies	0.00	1,000.00	0.00	153.70	846.30	15
10-5300-3300	Departmental Supplies	0.00	10,000.00	116.73	1,622.22	8,377.78	16
10-5300-3301	Medical Supplies	0.00	2,750.00	0.00	476.01	2,273.99	17
10-5300-3400	Refreshments	0.00	750.00	0.00	95.27	654.73	13
10-5300-3600	Uniforms - Replacement	0.00	20,000.00	3,155.42	5,826.00	14,174.00	29
10-5300-3700	Equipment - Replacement	0.00	20,000.00	0.00	0.00	20,000.00	0
10-5300-4500	Contracted Services	0.00	21,000.00	950.29	8,386.57	12,613.43	40
10-5300-4800	Yearly Physicals	0.00	12,000.00	0.00	0.00	12,000.00	0
10-5300-5300	Dues & Subscriptions	0.00	7,250.00	0.00	160.00	7,090.00	2
10-5300-5400	Insurance & Bonds	0.00	34,000.00	0.00	19,880.00	14,120.00	58
10-5300-5700	Miscellaneous	0.00	750.00	0.00	423.90	326.10	57
10-5300-7400	Capital Outlay - Equipment	0.00	14,500.00	13,701.06	13,701.06	798.94	94
10-5300-7509	Payment on Engine 223	0.00	46,200.00	0.00	0.00	46,200.00	0
10-5300-7510	Interest on Engine 223	0.00	11,200.00	0.00	0.00	11,200.00	0

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	<b>5300 Fire Department</b>	<b>0.00</b>	<b>1,238,900.00</b>	<b>133,894.57</b>	<b>507,441.23</b>	<b>731,458.77</b>	<b>41</b>
10-5500-0000	Public Works	0.00	0.00	0.00	0.00	0.00	0
10-5500-0200	Salaries - Regular	211,260.50	215,400.00	16,255.88	89,233.96	126,166.04	41
10-5500-0201	Salaries - Longevity	0.00	3,500.00	0.00	0.00	3,500.00	0
10-5500-0202	Salaries - Overtime	5,272.72	4,000.00	563.92	3,000.57	999.43	75
10-5500-0300	Salaries - Part Time	0.00	1,500.00	0.00	132.00	1,368.00	9
10-5500-0500	FICA Expense	16,450.98	17,500.00	1,273.93	7,001.88	10,498.12	40
10-5500-0600	Group Insurance	30,344.80	36,000.00	2,934.16	14,667.80	21,332.20	41
10-5500-0601	1% Unemployment	0.00	500.00	0.00	0.00	500.00	0
10-5500-0603	Retiree Insurance	445.44	2,000.00	0.00	343.33	1,656.67	17
10-5500-0700	Retirement Expense	27,911.04	29,400.00	2,294.24	12,580.87	16,819.13	43
10-5500-0701	401K Retirement Match	10,529.90	11,800.00	841.00	4,611.72	7,188.28	39
10-5500-1100	Telephones & Postage	293.36	1,500.00	0.00	0.00	1,500.00	0
10-5500-1101	Internet & Web Page	2,008.61	1,200.00	144.66	673.61	526.39	56
10-5500-1300	Utilities	56,675.25	55,000.00	4,861.93	20,196.47	34,803.53	37
10-5500-1400	Training/Travel	100.00	5,000.00	0.00	0.00	5,000.00	0
10-5500-1500	Maintenance - Buildings	3,318.78	8,000.00	0.00	696.59	7,303.41	9
10-5500-1600	Maintenance - Equipment	6,457.29	9,000.00	157.35	1,804.23	7,195.77	20
10-5500-1700	Maintenance - Trucks	4,982.37	8,000.00	438.04	836.29	7,163.71	10
10-5500-1800	Maintenance - Streets	4,876.26	8,000.00	0.00	1,655.24	6,344.76	21
10-5500-1900	Maintenance - Misc Town	1,028.58	5,000.00	0.00	448.33	4,551.67	9
10-5500-3100	Fuel - Gas & Diesel	14,645.99	16,000.00	1,373.13	4,276.77	11,723.23	27
10-5500-3300	Departmental Supplies	2,261.83	4,000.00	124.00	455.67	3,544.33	11
10-5500-3600	Uniforms	2,126.64	2,000.00	0.00	0.00	2,000.00	0
10-5500-4400	Landfill Fees	4,543.56	6,000.00	541.68	1,850.74	4,149.26	31
10-5500-4500	Contracted Services	6,000.76	7,900.00	514.75	2,498.55	5,401.45	32

**Town of Rural Hall**  
Statement of Revenue and Expenditures

11/27/2024  
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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-5500-4501	Grind/Mulch Brush & Limbs	14,500.00	16,000.00	0.00	14,640.00	1,360.00	92
10-5500-4502	Garbage/Recycling	211,660.67	220,000.00	18,032.68	72,120.38	147,879.62	33
10-5500-4800	Purchase for Resale	2,777.45	2,000.00	0.00	50.25	1,949.75	3
10-5500-5700	Miscellaneous	88.73	2,225.00	197.98	197.98	2,027.02	9
10-5500-5701	Flag Program	209.98	300.00	0.00	0.00	300.00	0
10-5500-6000	Employee Service Awards	262.90	0.00	0.00	0.00	0.00	0
10-5500-7201	Capital Outlay - Decorations	14,120.37	0.00	0.00	0.00	0.00	0
10-5500-7203	Capital Outlay - Beautification	6,352.43	8,000.00	0.00	0.00	8,000.00	0
10-5500-7209	Capital Outlay - Parking Lot	0.00	10,000.00	0.00	0.00	10,000.00	0
10-5500-7400	Capital Outlay - Equipment	106,123.13	30,000.00	0.00	10,000.00	20,000.00	33
	<b>5500 Public Works</b>	<b>767,630.32</b>	<b>746,725.00</b>	<b>50,549.33</b>	<b>263,973.23</b>	<b>482,751.77</b>	<b>35</b>
10-5700-0000	Powell Bill	0.00	0.00	0.00	0.00	0.00	0
10-5700-0400	Professional Services	4,877.50	2,000.00	925.00	1,785.00	2,15.00	89
10-5700-1800	Maintenance - Streets	77,737.92	100,000.00	0.00	67,754.13	32,245.87	68
10-5700-3100	Automotive Supplies	0.00	1,000.00	0.00	0.00	1,000.00	0
10-5700-3300	Departmental Supplies	0.00	200.00	0.00	0.00	200.00	0
10-5700-5700	Miscellaneous	40.00	0.00	0.00	0.00	0.00	0
10-5700-7400	Capital Outlay - Equipment	0.00	30,000.00	0.00	24,000.00	6,000.00	80
	<b>5700 Powell Bill</b>	<b>82,655.42</b>	<b>133,200.00</b>	<b>925.00</b>	<b>93,539.13</b>	<b>39,660.87</b>	<b>70</b>
10-6200-0000	Parks & Recreation	0.00	0.00	0.00	0.00	0.00	0
10-6200-1101	Internet	5,039.47	5,200.00	419.96	2,099.80	3,100.20	40
10-6200-1300	Utilities	12,073.24	12,000.00	988.13	3,741.05	8,258.95	31
10-6200-1500	Maintenance - Buildings/Grounds	3,857.65	12,000.00	235.00	999.21	11,000.79	8
10-6200-1600	Maintenance - Equipment	0.00	250.00	0.00	0.00	250.00	0
10-6200-2600	Special Events	0.00	7,000.00	0.00	0.00	7,000.00	0

Town of Rural Hall  
Statement of Revenue and Expenditures

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Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
10-6200-3300	Departmental Supplies	1,306.29	2,000.00	0.00	121.03	1,878.97	6
10-6200-4500	Contracted Services	58,381.53	2,000.00	0.00	0.00	2,000.00	0
10-6200-7200	Capital Outlay	4,800.00	1,070,000.00	0.00	0.00	1,070,000.00	0
	<b>6200 Parks &amp; Recreation</b>	<b>85,458.18</b>	<b>1,110,450.00</b>	<b>1,643.09</b>	<b>6,961.09</b>	<b>1,103,488.91</b>	<b>1</b>
10-6900-0000	Transfer to Cemetery Fund	0.00	0.00	0.00	0.00	0.00	0
10-6900-9300	Fire Tax - Town	657,665.55	0.00	0.00	0.00	0.00	0
	<b>General Fund Expenditure Totals</b>	<b>3,148,567.18</b>	<b>4,865,670.00</b>	<b>382,245.00</b>	<b>1,561,659.81</b>	<b>3,304,010.19</b>	<b>32</b>

10 General Fund	Prior	Current	YTD
Revenues:	3,150,088.48	287,051.29	981,599.17
Expenditures:	3,148,567.18	382,245.00	1,561,659.81
Net Income:	1,521.30	95,193.71 -	580,060.64 -



Town of Rural Hall  
Statement of Revenue and Expenditures

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Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
50-2990-0010	Appropriated Fund Balance	0.00	20,200.00	0.00	0.00	20,200.00-	0
50-3290-0000	Interest on Investments	2,875.36	4,800.00	1,145.14	2,371.27	2,428.73-	49
50-3474-0000	Sale of Cemetery Plots	13,000.00	5,000.00	1,000.00	1,000.00	4,000.00-	20
	<b>Cemetery Fund Revenue Totals</b>	<b>15,875.36</b>	<b>30,000.00</b>	<b>2,145.14</b>	<b>3,371.27</b>	<b>26,628.73-</b>	<b>11</b>

Expenditure Account	Description	Prior Yr Expd	Budgeted	Current Expd	YTD Expended	Unexpended	% Expd
50-4740-0000	Cemetery	0.00	0.00	0.00	0.00	0.00	0
50-4740-1300	Utilities	444.60	1,000.00	53.01	230.51	769.49	23
50-4740-1500	Maintenance - Grounds	3,000.00	4,000.00	0.00	0.00	4,000.00	0
50-4740-3300	Departmental Supplies	70.00	0.00	0.00	0.00	0.00	0
50-4740-7200	Capital Outlay - Grounds	0.00	25,000.00	0.00	0.00	25,000.00	0
	<b>4740 Cemetery</b>	<b>3,514.60</b>	<b>30,000.00</b>	<b>53.01</b>	<b>230.51</b>	<b>29,769.49</b>	<b>1</b>
	<b>Cemetery Fund Expenditure Totals</b>	<b>3,514.60</b>	<b>30,000.00</b>	<b>53.01</b>	<b>230.51</b>	<b>29,769.49</b>	<b>1</b>

50 Cemetery Fund	Prior	Current	YTD
Revenues:	15,875.36	2,145.14	3,371.27
Expenditures:	3,514.60	53.01	230.51
Net Income:	12,360.76	2,092.13	3,140.76

Town of Rural Hall  
Statement of Revenue and Expenditures

Revenue Account	Description	Prior Yr Rev	Anticipated	Curr Rev	YTD Rev	Excess/Deficit	% Real
60-3290-0000	Interest on ARP Funds	0.00	1,800.00	0.00	0.00	1,800.00-	0
Fund 60 Revenue Totals		0.00	1,800.00	0.00	0.00	1,800.00-	0
60 Fund							
		Prior	Current	YTD			
	Revenues:	0.00	0.00	0.00	0.00	0.00	
	Expenditures:	0.00	0.00	0.00	0.00	0.00	
	Net Income:	0.00	0.00	0.00	0.00	0.00	

Grand Totals	Prior	Current	YTD
Revenues:	3,165,963.84	289,196.43	984,970.44
Expenditures:	3,152,081.78	382,298.01	1,561,890.32
Net Income:	13,882.06	93,101.58-	576,919.88-



# Town of Rural Hall

## License Plate Agency

### LPA Update for November 2024

**Numbers for the month thru 11/22/2024 are as follows:**

Compensation from Raleigh: \$15212.24

Notary intake: \$5417.00

Sale items: \$292.00

Wildlife: \$40.00

**Total for August 2024: \$20961.24**

#### Office Updates:

As we are near the holiday season the LPA's tend to slow down a bit due to people traveling and Santa coming. The numbers I have listed for you above are November 1<sup>st</sup> through November 22<sup>nd</sup>, 2024. I have been working on the year end close out for Raleigh and prepared all damaged inventory for pick up.

I am excited to announce that we have a new staff member starting on December 9<sup>th</sup>. Her name is Perla Reyes and she will be trained to process titles. She plans on being at the December 9<sup>th</sup> meeting at Town Hall and looks forward to meeting everyone.

Please remember to always have your insurance company name and policy number with you when coming to the License Plate Agency. All notary and Wildlife fees must be paid in cash. We do have an ATM machine in office for your convenience.

Feel free to contact us at 336-642-9016 with any questions that you may have and as always, we will do our best to assist you.

The LPA staff continues to work hard to service The Town of Rural Hall and surrounding communities. Again, thank you to everyone who continues to support The Rural Hall License Plate Agency.

From all of us here please have a safe and enjoyable holiday.

Dawn Tysor/LPA Supervisor

# *Town of Rural Hall*

# **FIRE DEPARTMENT**

## December 2024 Update

November 27, 2024

### ➤ **Calls for Service**

- November 1 – 27, 2024 – 113 (Same period November 2023 - 136)
  - Calls in Woodbriar Apartments – 16
- This Year – 1433 (Same period in 2023 – 1244)

### ➤ **Remaining Events Scheduled for November**

- American Red Cross Blood Drive (Nov. 29<sup>th</sup>)

### ➤ **Shifts have completed 2024 Preplans and Hydrant Maintenance**

### ➤ **Scheduled Events for December**

- Christmas Tree Lighting (Dec. 5<sup>th</sup>)
- Historic Train Depot "Santa at the Kaboos" (Dec. 7<sup>th</sup>)
- Christmas Parade (Dec. 8<sup>th</sup>)
- Fire Station Walk Through with Council (Dec. 9<sup>th</sup>)
- OAC Meeting with Bobbitt (Dec. 10<sup>th</sup> & 24<sup>th</sup>)
- Town Staff Christmas Dinner (Dec. 13<sup>th</sup>)
- Truck 23 Flag Display - Wreaths Across America Ceremony at Crestview (Dec. 14<sup>th</sup>)
- FD Christmas Breakfast (Dec. 23<sup>rd</sup>)

### ➤ **Notable**

- Scott Castle – 2024 RHFD Fire Officer of the Year
- Josh Kiger – 2024 RHFD Firefighter of the Year
- Lukus Sunday – 2024 RHFD Rookie Firefighter of the Year